



# Santee School District

**SCHOOLS:**

- Cajon Park
- Carlton Hills
- Carlton Oaks
- Chet F. Harritt STEAM
- Hill Creek
- Pepper Drive
- PRIDE Academy  
at Prospect Avenue
- Rio Seco
- Sycamore Canyon
- Alternative
- Success Program

Douglas E. Giles  
 Educational Resource Center  
 9619 Cuyamaca Street  
 Santee, California

**BOARD OF EDUCATION  
 REGULAR MEETING  
 AGENDA  
 February 19, 2019**

**District Mission**

*Santee School District assures a quality education, empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.*

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<b>A.</b>	<b>OPENING PROCEDURES – 7:00 p.m.</b>	<b>5</b>
	1. Call to Order and Welcome	
	2. District Mission	
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<b>C.</b>	<b>PUBLIC COMMUNICATION</b>	<b>12</b>
	<i>During this time, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.</i>	
<b>D.</b>	<b>CONSENT ITEMS</b>	<b>13</b>
	<i>Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance.</i>	

**Superintendent**

<b>1.1.</b>	<b><u>Approval of Minutes</u></b>	<b>14</b>
	It is recommended that the Board of Education approve meeting minutes with any necessary modifications.	

**Business Services**

- 2.1. Approval/Ratification of Travel Requests** 25  
It is recommended that the Board of Education ratify the authorization granted to personnel requesting out-of-district travel as listed in the item.
- 2.2. Approval/Ratification of Expenditure Warrants** 27  
It is recommended that the Board of Education approve and ratify the expenditure warrants for the month of January 2019.
- 2.3. Approval/Ratification of Purchase Orders** 29  
It is recommended that the Board of Education approve and ratify purchase orders for the month of January 2019 as presented in the item.
- 2.4. Approval/Ratification of Revolving Cash Report** 37  
It is recommended that the Board of Education approve/ratify revolving cash checks as listed.
- 2.5. Approval/Ratification of General Services Agreements** 39  
It is recommended that the Board of Education approve/ratify agreements with General Service Providers as presented.
- 2.6. Approval/Ratification of Agreement for Mileage Reimbursement in Lieu of District Transportation** 40  
It is recommended that the Board of Education approve/ratify the Parent/Guardian agreement for mileage reimbursement in lieu of District transportation.
- 2.7. Approval of Revised Job Description for Director of Facilities, Maintenance, and Operations** 41  
It is recommended that the Board of Education approve a revised job description for the position of Director of Facilities, Maintenance, and Operations.

**Educational Services**

- 3.1. Approval of Nonpublic School Individual Services Contract with Sierra Academy** 45  
It is recommended that the Board of Education approve the Nonpublic School Individual Services Contract with Sierra Academy for one student for the term of February 8, 2019 through June 30, 2019.
- 3.2. Approval of Nonpublic School Individual Services Contract with Stein School** 46  
It is recommended that the Board of Education approve the Nonpublic School Individual Services Contract with Stein School for one student for the term of February 19, 2019 through June 30, 2019.
- 3.3. Approval of Extended Field Trips for Hill Creek 7-8 Grade Students to H & M Landing in San Diego** 47  
It is recommended that the Board of Education approve the extended field trip for Hill Creek students to H & M Landing in San Diego, California.

**Human Resource/Pupil Services**

- 4.1. Personnel, Regular** 49  
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations, and dismissals.
- 4.2. Approval of Consultant Agreements for Arts Attack Coordinators** 52  
It is recommended that the Board of Education approve the consultant agreements for arts attack coordinators.

<b>E.</b>	<b>DISCUSSION AND/OR ACTION ITEMS</b>	53
	<i>Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.</i>	
	<b>Superintendent</b>	
1.1.	<b><u>California School Boards Association (CSBA) 2019 Delegate Assembly Election</u></b> It is recommended that the Board of Education cast a unit vote to fill the vacancies for the CSBA Delegate Assembly Region 17 representatives.	54
<b>F.</b>	<b>BOARD POLICIES AND BYLAWS</b>	56
1.1.	<b><u>Second Reading: Revised Board Bylaw 9323, Meeting Conduct</u></b> Revised Board Bylaw 9323, Meeting Conduct is being presented for a second reading and request for approval.	57
1.2.	<b><u>Second Reading: Revised Board Policy 6020, Parent Involvement</u></b> Revised Board Policy 6020, Parent Involvement, is being presented for a second reading. It is recommended that the Board of Education approve revised BP 6020.	62
1.3.	<b><u>Second Reading: Revised Board Policy 6142.3, Civic Education</u></b> Revised Board Policy 6142.3, Civic Education, is being presented for a second reading. It is recommended that the Board of Education approve revised BP 6142.3.	66
<b>G.</b>	<b>EMPLOYEE ASSOCIATION COMMUNICATION</b>	69
<b>H.</b>	<b>BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS</b>	69
<b>I.</b>	<b>BUDGET WORKSHOP</b> <i>Administration will provide information and recommendations to the Board of Education regarding the development of the operating budget for the 2019-20 fiscal year. The following topics will be discussed:</i>	70
1.	<b>Governor's Budget Proposal Highlights</b>	
2.	<b>LCFF Revenue and Operating Cost Increases</b>	
3.	<b>Significant Non-Routine Budget Changes</b>	
4.	<b>Review of Multi-Year Projection</b>	
5.	<b>Review of LCAP Executive Summary</b>	
6.	<b>Possible LCAP Changes for 2019-20</b>	
	This is an information item. Action, if any, is at the discretion of the Board of Education.	
<b>J.</b>	<b>STRATEGIC PLANNING WORKSHOP</b> <i>Administration will provide information and recommendations to the Board of Education regarding the revision of the District's vision and mission statements. The following topic will be discussed:</i>	71
1.	<b>Stakeholder Input on the District's Vision and Mission</b>	

**K. CLOSED SESSION**

1. **Conference with Legal Counsel – Anticipated Litigation**  
- *One Case*
2. **Conference with Legal Counsel – Existing Litigation**  
- *OAH Case No. #: 2018120122*
3. **Conference with Labor Negotiator** (Gov't. Code § 54956.8)  
*Purpose: Negotiations*  
*Agency Negotiators: Tim Larson, Assistant Superintendent*  
*Employee Organizations: Santee Teachers Association (STA); and*  
*Classified School Employees Association (CSEA)*
4. **Public Employee Performance Evaluation** (Gov't. Code § 54957)  
*Superintendent*

**L. RECONVENE TO PUBLIC SESSION**

72

**M. ADJOURNMENT**

72

**Please note:** Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting. The next regular meeting of the Board of Education is scheduled for March 5, 2019, at 7:00 p.m., in the Douglas E. Giles Educational Resource Center. Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.

Members present:

- Fox
- Burns
- Ryan
- Levens-Craig
- El-Hajj

**ITEM A. OPENING PROCEDURES – 7:00 P.M.**

1. Call to Order and Welcome
  
2. District Mission  
*Santee School District assures a quality education empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.*
  
3. Pledge of Allegiance
  
4. Approval of Agenda for the February 19, 2019, regular meeting

Agenda Item A.

## **Item B. REPORTS AND PRESENTATIONS**

The following items are presented for Board information:

1. Superintendent's Report
  - 1.1. Developer Fees and Collection Report
  - 1.2. Use of Facilities Report
  - 1.3. Enrollment Report
  - 1.4. Claims Against the District
  - 1.5. Schedule of Upcoming Events

**DEVELOPER FEES COLLECTION REPORT**  
**2018-19**  
**CUMULATIVE THROUGH FEBRUARY 5, 2019**

Residential Rate: \$2.16 per square foot - effective 6/19/16 - 6/19/18; \$2.35 per square foot - effective 6/20/18  
Commercial Rate: \$0.35 per square foot - effective 6/19/16 - 6/19/18; \$0.38 per square foot - effective 6/20/18  
Self Storage Rate: \$0.15 per square foot - effective 6/19/16 - 6/19/18; \$0.07 per square foot - effective 6/20/18

COM	RES	ADDRESS	DATE OF COLLECT.	SQUARE FEET	AMOUNT	SCHOOL OF ATTENDANCE
		10920 Summit Ave. (Exempt)	07/09/18	9,263	\$0.00	CP
	X	9433 Mandeville Road	07/19/18	798	\$1,875.30	CH
	X	681 Kenney Street	07/25/18	815	\$309.70	PD
	X	9707 Abbeyfield Road	07/25/18	868	\$2,039.80	RS
	X	8983, 8987, 8999, 9013, 9023, 9045, 8059 Hightail Dr.				
		8966, 8954 Trailridge Ave	07/30/18	594	\$1,395.00	CO
	X	1731 Garywood St.	08/20/18	772	\$1,814.20	PD
	X	1329 Wenatchee Ave	08/28/18	802	\$1,884.70	PD
	X	9078 Hightail Drive	09/18/18	273	\$641.55	CO
	X	8701 Mesa Road Unit #150	10/08/18	594	\$1,395.90	CFH
	X	1920 N. Marshall Ave Building H	10/10/18	10,700	\$4,066.00	PD
	X	1890 N. Marshall Ave Building J	10/10/18	35,800	\$13,604.00	PD
	X	1890 N. Marshall Ave Building K	10/10/18	8,200	\$3,116.00	PD
	X	1890 N. Marshall Ave Building G	10/10/18	10,762	\$4,089.56	PD
	X	10123 Riverwalk Drive	10/12/18	3,541	\$1,345.58	RS
	X	8618 Cuyamaca Street	10/18/18	11,154	\$4,238.52	PA
	X	8616 Cuyamaca Street	10/26/18	897	\$340.86	PA
	X	8860 Ellsworth Cricle	12/04/18	540	\$1,269.00	PA
	X	8961, 8967, 8971, 8981, 8997 Trailridge Ave	01/22/19	944	\$2,218.10	CO
<b>TOTAL PAGE 1</b>					<b>\$45,643.77</b>	

\*Additional square footage (total is over 500 square feet)  
\*\* Fee Exempt - Senior / Elder Care Facility  
\*\*\* Fee Exempt - Less than 500 square feet  
\*\*\*\* Fee Exempt - Religious Facility

**Requests For Use Of Facilities - February 19, 2019**

<b>Group</b>	<b>Location</b>	<b>Date</b>	<b>Days</b>	<b>Time</b>	<b>Attend</b>	<b>Fees</b>
<b>Cajon Park</b>						
Santana National Little League (Baseball Games and Practices)	All Lower Fields	1/15/19 - 7/15/19	Mon - Fri	3:00 pm - 8:00 pm	50 - 350	
San Diego Girl Scouts Troop 5154 (Meetings)	Classroom	2/4/19 - 6/3/19	Monday	6:00 pm - 8:00 pm	8	
Santana National Little League (Board Meeting)	Multi-Purpose	2/5/19	Tuesday	6:00 pm - 8:00 pm	13	
Santana National Little League (Board Meeting)	Multi-Purpose	2/20/19	Wednesday	5:30 pm - 8:00 pm	12	
<b>Carlton Hills</b>						
West Hills Little League (Baseball Practice)	Baseball Fields	1/26/19 - 6/30/19	Mon - Fri	3:00 pm - 8:00 pm	30	
West Hills Little League (Baseball Practice)	Baseball Fields	1/26/19 - 6/30/19	Saturday	9:00 am - 6:00 pm	30	
USA Softball (League Practice)	Fields	1/28/19 - 5/1/19	Mon - Fri	4:00 pm - 7:00 pm		
West Hills Little League (Auxiliary Board Training)	Multi-Purpose	2/12/19	Tuesday	5:45 pm - 8:00 pm	50	
<b>Carlton Oaks</b>						
West Hills Little League (Baseball Practice)	Baseball Fields	1/26/19 - 6/30/19	Mon - Fri	3:00 pm - 8:00 pm	30	
West Hills Little League (Baseball Practice)	Baseball Fields	1/26/19 - 6/30/19	Saturday	9:00 am - 6:00 pm	30	
<b>Chet F. Harritt</b>						
SPNLL (Practice and Games) with some restrictions per Permit notes	Fields	1/15/19 - 7/15/19	Mon - Fri	4:00 pm - 10:00 pm	60	
SPNLL (Practice and Games) with some restrictions per Permit notes	Fields	1/15/19 - 7/15/19	Saturday	8:00 am - 10:00 pm	60	
PTA (Father/Daughter Dance)	Multi-Purpose	3/1/19	Friday	3:00 pm - 8:00 pm	150	
CYT (CYT @ School)	Multi-Purpose	4/2/19 & 5/28/19	Tuesday	1:45 pm - 3:20 pm	30	
CYT (CYT @ School)	Classroom	4/9/19 - 5/21/19	Tuesday	1:45 pm - 3:20 pm	30	
CYT (CYT @ School)	Multi-Purpose	6/4/19	Tuesday	5:30 pm - 7:30 pm	30	
<b>Hill Creek</b>						
USA Softball (League Practice)	Fields	1/28/19 - 5/1/19	Mon - Fri	4:00 pm - 7:00 pm		
Santee AYSO 341 (Soccer Practice/Games)	Grass Fields	2/9/19 - 2/17/19	Sat & Sun	7:00 am - dark	50 - 75	
<b>PRIDE Academy Prospect Avenue</b>						
SPNLL (Practice and Games) with some restrictions per Permit notes	Fields	1/15/19 - 7/15/19	Mon - Fri	4:00 pm - dark	60	
SPNLL (Practice and Games) with some restrictions per Permit notes	Fields	1/15/19 - 7/15/19	Saturday	8:00 am - dark	60	
USA Softball (League Practice)	Fields	1/28/19 - 5/1/19	Mon - Fri	4:00 pm - 7:00 pm		
<b>Rio Seco</b>						
Santana National Little League (Baseball Games and Practices)	All Fields	1/15/19 - 7/15/19	Mon - Fri	3:00 pm - 10:00 pm	50 - 350	
Santana National Little League (Baseball Games and Practices)	All Fields	1/15/19 - 7/15/19	Saturday	7:00 am - 10:00 pm	50 - 350	
PTSA (Family Night - Book Bingo)	Multi-Purpose	3/22/19	Friday	5:30 pm - 8:30 pm	100	
<b>Sycamore Canyon</b>						
West Hills Little League (Baseball Practice)	Baseball Fields	1/26/19 - 6/30/19	Mon - Fri	3:00 pm - 8:00 pm	30	
West Hills Little League (Baseball Practice)	Baseball Fields	1/26/19 - 6/30/19	Saturday	9:00 am - 6:00 pm	30	
PTA (Meetings)	Multi-Purpose	2/6/19 - 5/1/19	Wednesday	6:00 pm - 7:00 pm	10	
Cub Scout Pack 0383 (Blue & Gold Banquet)	Multi-Purpose	2/23/19	Saturday	4:00 pm - 6:00 pm	50 - 70	\$210.50
PTA (Family Movie Night)	Front Lawn, Media Ctr	3/15/19	Friday	5:00 pm - 8:30 pm	50 - 75	
PTA (Mother/Daughter Tea Party)	Multi-Purpose	4/5/19	Friday	6:00 pm - 8:00 pm	75	
PTA (Talent Show)	Multi-Purpose	5/16/19	Thursday	6:00 pm - 8:00 pm	75 - 100	

\*\*\*NOTE: USE MAY BE LIMITED DUE TO MODERNIZATION AT VARIOUS SITES & ALL CARNIVALS TAKE PRECEDENCE OVER GROUPS.



Santee School District  
 ENROLLMENT REPORT  
 2/8/2019  
 3Month 7 Week 2  
 School Week 25

SCHOOL	REGULAR ED														SPECIAL ED								Total All									
	EAK 5yo	TK	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	02/08/19	02/09/18	# Diff	% Diff	TK	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	02/08/19	02/09/18	# Diff	% Diff	02/08/19	02/01/19	# Diff
Cajon Park		15	107	89	101	96	98	116	107	115	93	937	929	8	0.9%	1	5	9	8	6	3	12	9	13	64	74	-10	-13.5%	1001	1001	0	
Carlton Hills	9	22	72	65	72	68	76	57	55	65	62	623	608	15	2.5%	7	4	4	5	3	3	6	3	9	44	33	11	33.3%	687	665	2	
Carlton Oaks			81	84	80	87	73	78	99	95	121	798	775	23	3.0%	4	7	6	8	5	9	6	11	11	67	61	6	9.8%	865	863	2	
Chet F. Harritt	14	13	83	81	72	88	69	64	49	49	61	643	652	-9	-1.4%	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	643	643	0
Hill Creek	14	25	77	98	86	84	77	75	75	59	66	736	789	-23	-3.0%	4	3	5	1	6	4	1	0	0	24	21	3	14.3%	760	763	-3	
Pepper Drive			107	102	111	107	90	131	113	100	98	959	968	-9	-0.9%	0	0	0	0	0	0	0	4	4	2	10	8	2	25.0%	969	970	-1
Pride Academy	14	22	52	64	71	63	61	56	77	44	46	570	571	-1	-0.2%	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	570	568	2
Rio Seco			92	98	117	91	105	105	114	123	93	938	944	-6	-0.6%	5	6	7	3	3	8	11	13	8	64	52	12	23.1%	1002	1000	2	
Sycamore Canyon	13	22	60	66	54	34	43	44	29	0	0	365	375	-10	-2.7%	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	365	364	1	
<b>SUBTOTAL</b>	<b>64</b>	<b>119</b>	<b>731</b>	<b>747</b>	<b>764</b>	<b>718</b>	<b>692</b>	<b>726</b>	<b>718</b>	<b>650</b>	<b>640</b>	<b>6569</b>	<b>6581</b>	<b>-12</b>	<b>-0.2%</b>	<b>0</b>	<b>21</b>	<b>25</b>	<b>31</b>	<b>23</b>	<b>23</b>	<b>27</b>	<b>40</b>	<b>40</b>	<b>43</b>	<b>273</b>	<b>249</b>	<b>24</b>	<b>9.6%</b>	<b>6842</b>	<b>6837</b>	<b>5</b>
Alternative School			3	0	3	5	3	2	3	4	4	27	24	3	12.5%															27	27	0
Santee Success									1	5		6	6	0	0.0%											0	0	0	0.0%	6	6	0
NPS												0	0								1	3	1	3	1	9	9	0	0.0%	9	8	1
<b>SUBTOTAL</b>			<b>3</b>	<b>0</b>	<b>3</b>	<b>5</b>	<b>3</b>	<b>2</b>	<b>3</b>	<b>5</b>	<b>9</b>	<b>33</b>	<b>30</b>	<b>3</b>	<b>10.0%</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>3</b>	<b>1</b>	<b>3</b>	<b>1</b>	<b>9</b>	<b>9</b>	<b>0</b>	<b>0.0%</b>	<b>42</b>	<b>41</b>	<b>1</b>
<b>TOTAL</b>	<b>64</b>	<b>119</b>	<b>734</b>	<b>747</b>	<b>767</b>	<b>723</b>	<b>695</b>	<b>728</b>	<b>721</b>	<b>655</b>	<b>649</b>	<b>6602</b>	<b>6611</b>	<b>-9</b>	<b>-0.1%</b>	<b>0</b>	<b>21</b>	<b>25</b>	<b>31</b>	<b>24</b>	<b>23</b>	<b>30</b>	<b>41</b>	<b>43</b>	<b>44</b>	<b>282</b>	<b>258</b>	<b>24</b>	<b>9.3%</b>	<b>6884</b>	<b>6878</b>	<b>6</b>

Please note: Special Ed, PK & EAK 4 yr olds listed below are not reflected in the total count above because they do not receive ADA.

	PK	TK 4yo	EAK 4yo	Total All
Cajon Park	0		0	1001
Carlton Hills	0		15	682
Chet F. Harritt	0		8	651
Hill Creek	0		12	772
Prospect Ave	0		10	580
Sycamore Canyon	62	1	12	440
<b>Total PK/EAK</b>	<b>62</b>	<b>1</b>	<b>57</b>	

<b>Total Enrollment Including PK</b>
<b>7004</b>

## CLAIMS AGAINST THE DISTRICT

The following claims were received by Business Services and were rejected and referred to the District's insurance carrier by the Assistant Superintendent acting as the authorized agent of the Board of Education as reaffirmed by resolution at its April 21, 1992, meeting.

<u>SITE OF OCCURRENCE</u>	<u>DATE OF OCCURRENCE</u>	<u>DESCRIPTION/ACTION</u>
Pepper Drive School	September 12, 2018	Personal Property Damages

## Schedule of Upcoming Events

Date	Event
February 18	President's Day Holiday – Schools and Departments Closed
February 19	Board Meeting; 7:00 p.m.
February 28 & 21 <i>(note new meeting date)</i>	Character Education and School Climate Advisory Committee; 4:00 p.m., ERC
February 28	Santee School District Foundation Art Show; 5:30 p.m., at Sunrise Community Church
March 5	Board Meeting; 7:00 p.m.
March 11	Wellness Committee; 3:30 p.m., at ERC
March 12	LCAP Annual Review; 6:00 p.m., Rio Seco School, MPR
<del>March 14</del> <i>(rescheduled to April 11)</i>	<del>District Advisory Committee (DAC); 6:00 p.m., at ERC</del>
March 15	District English Learner Advisory Committee (DELAC); 9:00 a.m., at ERC
March 19	Student Forum with Board; 6:00 p.m. Board Meeting; 7:00 p.m.
March 20	<del>Board Meeting; 7:00 p.m.</del> English Learner Reclassification Celebration; 6:00 p.m., Rio Seco School
March 21	Budget Advisory Committee; 6:00 p.m., Charles E. Skidmore Administrative Center, Conference Room
Saturday, March 23	Santee School District Foundation 2019 Santee Aloha 5k Fun Run & Walk, Timed Event Begins at 8:00 am., Town Center Community Park
April 2	Board Meeting; 7:00 p.m.
April 11	District Advisory Committee (DAC); 6:00 p.m., at ERC
April 12	District English Learner Advisory Committee (DELAC); 9:00 a.m., at ERC
April 15 – April 26	Spring Break – Schools Closed

## **Item C. PUBLIC COMMUNICATION**

*During Public Communication, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.*

Agenda Item C.

**Item D. CONSENT ITEMS**

*Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no Board discussion of these items prior to the vote unless a member of the Board, staff, or public requests specific items be considered separately. Citizens are invited at this time to address the Board about any item listed under Consent.*

Consent Item D.1.1.  
Prepared by Dr. Kristin Baranski  
February 19, 2019

Approval of Minutes

**BACKGROUND:**

Presented for Board approval –

- February 5, 2019, regular meeting minutes

**RECOMMENDATION:**

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Vote: \_\_\_\_\_

Item D.1.1.

**SANTEE SCHOOL DISTRICT  
REGULAR MEETING  
OF THE BOARD OF EDUCATION**

February 5, 2019  
**MINUTES**

Douglas E. Giles  
Educational Resource Center  
9619 Cuyamaca Street  
Santee, California

**A. OPENING PROCEDURES**

**1. Call to Order and Welcome**

President Fox called the meeting to order at 7:00 p.m.

Members present:

Ken Fox, President  
Dustin Burns, Vice President  
Barbara Ryan, Clerk  
Dianne El-Hajj, Member

Administration present:

Dr. Kristin Baranski, Superintendent and Secretary to the Board  
Karl Christensen, Assistant Superintendent, Business Services  
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services  
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services  
Lisa Arreola, Executive Assistant and Recording Secretary

**2. District Mission**

President Fox invited the audience to recite the District Mission.

**3. Pledge of Allegiance**

President Fox invited Girl Scout Troop #5350, to lead the members, staff, and audience in the Pledge of Allegiance. He expressed his gratitude toward members of Boy Scout Troop #384 and Pack #360 for also attending.

**4. Approval of Agenda**

President Fox presented the agenda for approval. Member Burns moved approval. President Fox mentioned Member Levens-Craig was not in attendance at tonight's meeting.

<i>Motion:</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Not Present</u>
<i>Second:</i>	<u>El-Hajj</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>4-0</u>	<i>Burns</i>	<u>Aye</u>		

**B. REPORTS AND PRESENTATIONS**

**1. Superintendent's Report**

- 1.1. Developer Fees and Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events

**2. Spotlight on Education: Carlton Oaks School**

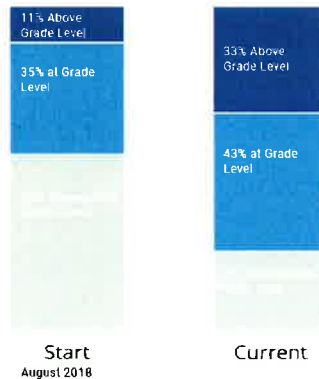
Superintendent Baranski welcomed Carlton Oaks Administration and staff to share their school's spotlight. Principal Andy Johnston expressed his gratitude towards the Board for allowing him to share the great things at Carlton Oaks. Principal Johnston shared their presentation would focus on efforts to support the District's goals of literacy and safety. He welcomed the staff, parents, students and community members present in support of Carlton Oaks. Self-introductions were made.

Principal Johnston shared Carlton Oaks has a multi-tiered strategic approach to realizing their essential literacy goal. He explained classroom instruction is the cornerstone of all literacy instruction. Mr. Johnston shared that with solid first tier classroom instruction based on a balanced approach to literacy, Carlton Oaks can ensure that all students are achieving at high levels. He explained that other essential elements include research-based interventions for struggling students; and stressed the importance of providing opportunities to develop a love of reading. All are necessary and important elements of Carlton Oaks' plan to achieve the important literacy goal.

Principal Johnston shared Carlton Oaks purchased a supplemental literacy program entitled "Lexia" to assist the K-3 foundational practice and to assist with students that require extra targeted instruction in specific areas. He explained Lexia provides tremendous diagnostic and instructive elements to enhance classroom literacy instruction. Principal Johnston explained that this year, along with Bonner Montler, Director of Assessment & Learning Support, and Dawn Minutelli, Director of Curriculum and Assessment, Carlton Oaks has been working with Shannon Coulter of the San Diego County Office of Education through the continuous improvement project involving the school's foundation literacy program. He shared Carlton Oaks is taking a very close look at the "value added" elements of our site supported Lexia reading programs and making sure that they are maximizing the powerful tools this program provides in order to reach new heights with the students. He shared their progress as follows:

### Progress PreK-5th

Students working Above, In or Below Grade Level of Material (GLM).



384 Students

Larissa Evans, Resource Specialist, shared there are a number of supports available for those students who require extra attention. She explained Carlton Oaks continues to provide tier 2 and 3 interventions for students and their Student Success Team meets every Tuesday morning to take a deep close look at students requiring additional support. Ms. Evans explained these meetings involve the school psychologist, specialized academic instructors, speech and language pathologists, classroom teachers, parents and administration; together they chart a path for success and in an attempt to see all students succeed.

Teachers Sherri Oliver and Naomi Daft, explained that to become a great reader, one must read; and explained this will only happen if students truly, authentically develop a love of reading. They shared seeing this as a moral imperative; and discussed Carlton Oaks has a number of programs designed to specifically develop a love of reading and awaken students to the joy and creative escape that books can offer. Students Jasmine Haase, Parker Swathwood, and Jason Brouard shared their experience with the Reading Buddies program.



Megan Pate, PTA President, shared the Carlton Oaks PTA also works to support a love of reading and the district and school literacy goals. She explained *Everyones a Reader* is a long-standing PTA supported program that maximizes parent volunteers and has many volunteer parents reading with students during the school day. The PTA also sponsor reading incentives, book fairs and other such literacy programs throughout the year. Scholastic dollars raised from the Carlton Oaks PTA book fairs are used to purchase books for the school library and provide books to deserving children. Ms. Pate shared that recently the PTA organized a day for first responders to come and read to classrooms - it was a big hit with everyone!

Melynda Pezone, Vice Principal, shared school should be a place of happiness and joy for all students; and providing a safe environment for children to learn and grow is essential to their academic success. She explained that at Carlton Oaks they not only have a variety of programs and strategies in place to support student physical and emotional safety, they also have positive, dedicated and caring staff members who foster positive relationships, ensuring that all students feel like they belong. Vice Principal Pezone explained that in a recent mid-year climate check-in survey 380 students in grades 4 - 8 were asked their thoughts on our current school climate. She mentioned the results showed 86.6% of the students reported that they either "Agree" or "Strongly Agree" when given the prompt "I feel safe at Carlton Oaks;" a 22% increase from the Caring Schools end of the year survey. Vice Principal Pezone explained that although this is not the exact question that students are prompted to answer as part of the district's Caring Schools survey, this data shows that our efforts towards creating a school community where 100% of our students feel safe is having a significant positive impact. She shared one of the ways Carlton Oaks ensure students are feeling safe on our campus is through clearly articulated behavior expectations. This year Carlton Oaks has furthered their implementation of PBIS through introduction of the school wide expectation slogan of "RedHawks R.I.S.E." - **R**espect, **I**nspire, **S**ucceed, and **E**mpathize. Vice Principal Pezone explained that at Carlton Oaks they know behavior must be taught and they do this through the yearly review of their behavior expectations matrices that outline expected behaviors for students using R.I.S.E.

Cindi Schulze, teacher, shared there are numerous ongoing classroom level initiatives at Carlton Oaks and shared an example of their 7th grade science students learning about human impact on the environment and improving our footprint. She explained students were challenged to create an Action Plan mapping out their ideas for helping improve their community or campus. Ms. Schulze shared some of the programs they are starting include, care packages for a homeless shelter, supplies for the humane society, a recycling program at Carlton Oaks, trash rotations during science class, cleanup Santee Lakes and Mission Trails weekend event, and many others amazing activities. She shared all teachers bring their own ideas, philosophies and creative touches to the important aspect of building classroom communities; and explained some of the many classroom-based approaches include:

- Peacebuilders Character Education
- Peace Circles and Restorative Practices
- Sanford Harmony
- Bucket Fillers Philosophy
- Love and Logic management strategies
- Celebrating Student Goal Achievement
- Kindness Monsters

Angela Panfili or Bell, teacher, explained is very difficult to feel anxious, afraid or unsafe when you are feeling joy; and shared creative arts brings joy to the creator. She explained that by attending to the artistic and creative elements of our students, they believe promoting a feeling of safety, security and comfort in addition to fostering a love of the artistic design and creative development that is so important for the students' futures. Students at Carlton Oaks are given an opportunity to choose from a number of activities and they spend Thursday afternoon's pursuing a new creative skill and participating in visual and performing arts activities called Carlton Oaks Coalition of the Arts (COCOArts). Jeanie Niemiec shared that in addition to COCoArts, students experience a variety of performance opportunities throughout the year through grade level performances. She mentioned the 3rd grade students spread some holiday cheer with their annual holiday concert then showcase their musical talent in the spring at their music extravaganza; 2nd grade students

celebrate Founder's Day with a patriotic performance; and the students participating in the Jr. High drama elective entertain audiences with three drama performances per year.

Kristy Costa, teacher, explained that having students involved in positive activities is one of the best ways they know to build culture and a feeling of safety, community, and belonging. She shared Carlton Oaks has a number of before-, after-school, and lunchtime opportunities for students to get involved with a small community of like-minded students. Ms. Costa mentioned that very morning you will find many students (and some teachers) walking and running around the back campus as a part of our amazing running club. Some students meet with Ms. Panfili on weekends to train for and compete in triathlons. Carlton Oaks has an after school choir thanks to their PTA, a chess club that meets with Mr. Towne at lunchtime, a botball team that meets with Mrs. Mitchell, and Club Live with Ms. Thompson; and Carlton Oaks is working on a gardening club.

Vice Principal Pezone shared their campus aides play an essential role in ensuring student safety during lunch time. She explained that using principles from "Love and Logic," the campus aides are building caring and respectful relationships with the students. She mentioned whether it be teaching students a new game, encouraging students to be proactive and take care of their lunch area or modeling how to problem solve through a conflict. Vice Principal Pezone shared the caring relationship the campus aides have developed help the students to feel safe and secure during the most unstructured time of the day.

Shannon Birch, School Secretary, explained a feeling of safety and security starts with the office and custodial staff. She shared Carlton Oaks has an amazing office team that positively, calmly and happily keeps their campus safe and secure; everyone is greeted with a smile, all the while meticulously following multiple procedures to ensure the safety of the entire campus. Ms. Birch shared the students love of the amazing custodial staff of Mr. Carlos, Ms. Sonja, and Mr. Homer, and they are constantly looking for ways to help keep the school clean – a clean school is a safe school.

Carrie Thompson shared the Safe School Ambassadors program is an "inside-out" approach to improving school climate, one that relies on social norms change and the power of students to help stop bullying and violence. She shared 62, 6th-8th graders, and 16 adults attended a two-day training that equipped them with a range of skills to prevent or stop mistreatment. She explained students learned why it is necessary and how to enlist the support of trusted adults when a situation is too big for them to handle by themselves; adults learned to facilitate student meetings and effectively support the work of the Ambassadors; and students learned different approaches to help in any given situation where someone is being targeted. Ms. Thompson shared Carlton Oaks has a new program where 6th graders participate in a full day training to enhance their listening and problem solving skills in order to help 1st through 5th graders find peaceful solutions to their conflicts. She explained the peer mediators will be going into the classrooms this month to introduce themselves to teachers and students and talk about how they can help as well as what the process is to meet with a peer mediator. Ms. Thompson explained Club Live is an after school program for 6th-8th graders that strengthens students leadership skills while promoting a positive climate on campus. Some things the students have worked on this year is *knowing your classmate*, where the students put some information about themselves on a sign and hung it up; and Red Ribbon Week and Kindness week, where students made posters and hung them up in the Jr. High building promoting positive choices and kindness. Students also participated in paper bags with positive messages, that are used for giving sandwiches to the homeless in Newark, New Jersey. Students Ashley Rotter-Wood and Leilani Roberson shared information on Carlton Oaks' Club Live.

Vice Principal Pezone shared that just last week the RedHawks participated in the Great Kindness Challenge. All week long, the school celebrated a community of kindness through fun spirit days like "Team Up for Kindness" and "Crazy for Kindness." She explained all while students were working diligently to complete their kindness checklists that contained 40 different tasks designed to promote kindness on campus. Classrooms that completed their checklist were eligible for fun incentives and prizes. Vice Principal Pezone explained that when we model and encourage students to practice kindness on a daily basis we build important habits that last a lifetime.

Principal Johnston expressed Carlton Oaks' gratitude for the opportunity to share some of the wonderful happenings and progress with regard to their school and the two wildly important district and school site goals. He shared they have a great school with a big heart and are excited about the future as they work together to make things even better.

The Board expressed their gratitude towards Carlton Oaks Administration, staff, parents, and students for their presentation.

**C. PUBLIC COMMUNICATION**

President Fox invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

**D. CONSENT ITEMS**

President Fox invited comments from the public on any item listed under Consent. There were no public comments.

- 1.1. Approval of Minutes
- 2.1. Approval/Ratification of Travel Requests
- 2.2. Approval/Ratification of Revolving Cash Report
- 2.3. Acceptance of Donations, Grants, and Bequests
- 2.4. Approval/Ratification of General Services Agreements
- 2.5. Approval/Ratification of Agreement for Mileage Reimbursement in Lieu of District Transportation
- 2.6. Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards) Approval/Ratification of Final Contract, Change Order #1 and Filing Notice of Completion for Bid #1718-077-102 Installation and Site Work for New Modular Classroom Buildings at Pepper Drive School
- 2.7. Approval/Ratification of Change of Scope and Cost for the Rio Seco School Ballfield Netting Project
- 3.1. Approval of Comprehensive School Safety Plans
- 3.2. Annual Approval of School Plans for Student Achievement
- 3.3. Approval of Individual Services Agreement with San Diego Center for Children for Nonpublic School Services
- 4.1. Personnel, Regular
- 4.2. Approval of New Probationary Teachers
- 4.3. Approval of 2018-2019 Implementation Plan for the California Healthy Kids Survey (CHKS)
- 4.4. Approval of Tentative Agreement with California School Employees Association and its Santee Chapter No. 557 (CSEA) for the Summer Assistance Benefits Program (AB 1808)

Member Burns asked to pull Consent Item D.4.2. Approval of New Probationary Teachers for separate consideration. Member Ryan moved approval.

Motion:	<u>Ryan</u>	<u>El-Hajj</u>	<u>Aye</u>	<u>Levens-Craig</u>	<u>Not Present</u>
Second:	<u>El-Hajj</u>	<u>Fox</u>	<u>Aye</u>	<u>Ryan</u>	<u>Aye</u>
Vote:	<u>4-0</u>	<u>Burns</u>	<u>Aye</u>		

**4.2. Approval of New Probationary Teachers**

Member Burns explained pulling this item for separate consideration to acknowledge and congratulate any teachers in attendance. Member Ryan moved approval.

Motion:	<u>Ryan</u>	<u>El-Hajj</u>	<u>Aye</u>	<u>Levens-Craig</u>	<u>Not Present</u>
Second:	<u>El-Hajj</u>	<u>Fox</u>	<u>Aye</u>	<u>Ryan</u>	<u>Aye</u>
Vote:	<u>4-0</u>	<u>Burns</u>	<u>Aye</u>		

**E. DISCUSSION AND/OR ACTION ITEMS**

**Business Services**

**1.2. Approval of Monthly Financial Report**

Mr. Christensen explained the report was for cash and budget transactions posted through December 31, 2018. He mentioned the District ended the month with a cash balance in the General Fund of about \$15.5 million and able to meet its financial obligations this fiscal year with internal cash. Mr. Christensen shared the Budget Revision report was essentially the same as last month; and clarified it would updated after the Governor's budget proposal is released. Member Ryan moved approval.

*Motion:* Ryan                      *El-Hajj* Aye                      *Levens-Craig* Not Present  
*Second:* El-Hajj                      *Fox* Aye                      *Ryan* Aye  
*Vote:* 4-0                      *Burns* Aye

**1.2. Imminent Facility Needs**

Mr. Christensen explained that at the September 4<sup>th</sup> meeting, Administration presented an update on Deferred Maintenance projects as well as various other facility needs. Additionally, the Board and Administration visited the nine school sites in October. He explained this promoted a discussion on equity across school sites and prioritization of projects. Administration shared a list of imminent facility needs for review. Mr. Christensen clarified the list, included projects generated from the school site visits. Member Burns asked that it was important to solicit input from the school-level and from Executive Council; and asked to keep the list as a live document so progress can be monitored. Upon review and discussion of the document, it was decided to have the document separated by school; and to have each Board member rate based on their individual preference and return for discussion at the March 5<sup>th</sup> meeting.

**1.3. 2006 Capital Improvement Program Update**

Mr. Christensen explained that with the voter approval of the District's Bond Reauthorization measure in November 2018, the final phase of the 2006 Capital Improvement Program (CIP) is underway. He shared a draft timeline for commencement of the three remaining CIP projects: 1) Chet F. Harritt Classroom/Learning Resource Center building; 2) PRIDE academy Learning Resource building; 3) Sycamore canyon Learning Resource Center building.

Mr. Christensen shared a timeline of the remaining projects and provided an overview of the facility project delivery methods:

<b>Method</b>	<b>Description</b>	<b>Strengths</b>	<b>Weaknesses</b>	<b>Construction Manager Needed?</b>
<b><i>Traditional Bid</i></b>	The traditional competitive bid method in which design and construction responsibilities are segregated and awarded to two entities. This separates the delivery process into 1) Design; 2) Bid; 3) Build steps.	- Familiar Method - Less scrutiny	- No builder design or cost input - Doesn't allow best value selection; can only award on lowest cost - Conflicts between designer and builder - Little flexibility	N

<b>Multi-Prime</b>	Each trade is bid and contracted for separately. Contracts are managed by the District or CM.	<ul style="list-style-type: none"> <li>- Avoids General Contractor markup</li> <li>- Potential to rebid over-budget trade package without project delay</li> <li>- Greater opportunity for local trade contractor participation</li> </ul>	<ul style="list-style-type: none"> <li>- More contracts to manage</li> <li>- Heavier burden on Purchasing and AP staff</li> <li>- Difficult to enforce construction defect issues</li> <li>- Possibility of overlaps or gaps in scopes of work</li> <li>- More risk</li> <li>- Each contract package subject to litigation</li> </ul>	Y
<b>Construction Manager-At Risk</b>	Construction Manager hired under fee based professional services agreement then shifts to general contractor role when construction begins	<ul style="list-style-type: none"> <li>- CM selected on qualifications and personnel</li> <li>- Fixed price based on complete design documents</li> </ul>	<ul style="list-style-type: none"> <li>- Increased fees for assumption of risk</li> <li>- Insurance and bonding responsibilities less certain</li> <li>- CM relationship with District changes during process</li> <li>- Potential conflict if CM also performs work with contractors on other projects</li> <li>- Other weaknesses same as multi-prime</li> </ul>	Y
<b>Design-Build</b>	Owner contracts with Criteria Architect for scope development, design reviews, compliance with desired outcomes, and RFQ/P development and then executes single contract with a Design Build Entity (DBE), comprised of a design professional and a construction expert to design and construct the project.	<ul style="list-style-type: none"> <li>- Teamwork is promoted</li> <li>- Earlier knowledge of construction costs guaranteed during design</li> <li>- Design risk shifted to the DBE</li> <li>- Single point of responsibility with fewer changes</li> <li>- District may participate in selection of trade contractors and suppliers</li> </ul>	<ul style="list-style-type: none"> <li>- Different process in the front end</li> <li>- District pushed for earlier decisions</li> <li>- Potential for less control by District of design and design details</li> </ul>	N
<b>Lease-Leaseback</b>	Owner contracts with a Developer- Contractor entity to develop a new building or improve buildings on owner's property for a Guaranteed Maximum Price. Typically also involves preconstruction work by the Developer-Contractor to work with the Architect to advise on price, design, constructability, and value engineering.	<ul style="list-style-type: none"> <li>- Developer-Contractor can set GMP very early on a project</li> <li>- Assists with financing need</li> <li>- District may participate in selection of trade contractors and suppliers</li> </ul>	<ul style="list-style-type: none"> <li>- Recent controversy and scrutiny</li> <li>- District retains risk for design errors and omissions</li> <li>- Complex contracts with need to identify fair market value and other specifics</li> </ul>	N
<b>Developer Built</b>	District contracts with a real estate developer to construct a new school on property initially owned by the Developer	<ul style="list-style-type: none"> <li>- Developer contribution may be greater than statutory fees</li> <li>- Design usually blends with surrounding community</li> <li>- May bring construction input</li> </ul>	<ul style="list-style-type: none"> <li>- District has less control of the project</li> <li>- Educational Program components may be more difficult to incorporate into project</li> <li>- District standards for materials and finishes may be more difficult to incorporate into project</li> </ul>	N

		into design - May facilitate value engineering		
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Mr. Christensen shared an aerial view and explained the new proposed area for construction. He explained the initial plan and design was to construct the building at the back of Chet F. Harritt School; and discussion was held on moving it to the front of the school. Mr. Christensen noted that the initial thought was to have a two-story building constructed. He explained that if the District is able to acquire additional land from the City, the design could change to a one-story building. Mr. Christensen clarified that these plans are preliminary and that the District has not discussed the land-swap with the City. Mr. Christensen shared Administration recommended using the design-build delivery method for the Chet F. Harritt building. He explained this would change the timeline. Member El-Hajj shared she is excited about considering a different process, especially if the District can work with the City on the property. Member Burns mentioned, that for security and other purposes, he could not support a building at the back of the school. He clarified his support of the building, but not locating it at the back of the school.

Mrs. Becker explained the difficulty of building the same design on the current designated site; and shared the Chet F. Harritt area does not have many two-story structures. She mentioned that if the land swap were not possible, she would recommend a custom building that would adequately fit at the current designated location. Member Burns inquired on using a design from another District. Mrs. Becker explained using a different design is possible; it is easier when the building is current on all building requirements.

Mr. Christensen inquired on the Boards' direction on the following decision points:

1. Commencement order for remaining projects  
Mr. Christensen explained the commencement order had more to do with allocating the bond funds and land-sale proceeds to the projects. The Board agreed on the commencement order (Chet F. Harritt building, PRIDE Academy LRC, and Sycamore Canyon LRC).
2. Location and design change for the Chet F. Harritt 8 Classroom/LRC building addition  
Mr. Christensen clarified the Board was in agreement with the new location of the building (the current location of Project SAFE and junior high portables).
3. Possible land swap with City of Santee for larger building footprint at Chet F. Harritt  
Mr. Christensen clarified it was the Boards' consensus for Administration to work with the City on the possible swap of land.
4. Old PE lockers room renovation to classrooms at Chet F. Harritt  
Mr. Christensen shared that no matter where the new building is placed, the need to renovate the locker rooms into classrooms would be required. The Board shared their desire to renovate the rooms only if they would be used after the construction (i.e. Project SAFE).
5. Delivery Method(s) for projects.  
Mr. Christensen inquired on the Boards' consensus of using the design-build delivery method for the Chet F. Harritt building; and the traditional bid process for PRIDE Academy and Sycamore Canyon. The Board was in consensus of the delivery methods recommended by Administration.

Member Ryan suggested meeting with the Chet F. Harritt community to provide an update on the timeline, location, and design of the building.

**F. BOARD POLICIES AND BYLAWS**

- 1.1. **Second Reading: Revised Board Policy 5141.6, School Health Services**  
 Revised Board Policy 5141.6, School Health Services was presented as a second reading and request for approval. Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Not Present</u>
<i>Second:</i>	<u>El-Hajj</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>4-0</u>	<i>Burns</i>	<u>Aye</u>		

- 1.2. **First Reading: Revised Board Bylaw 9323, Meeting Conduct**  
 Revised Board Bylaw 9323, Meeting Conduct was presented for a first reading.

- 1.3. **First Reading: Revised Board Policy 6020, Parent Involvement**  
 Revised Board Bylaw 6020, Parent Involvement, was presented for a first reading.

- 1.4. **First Reading: Revised Board Policy 6142.3, Civic Education**  
 Revised Board Bylaw 6142.3, Civic Education, was presented for a first reading.

**G. EMPLOYEE ASSOCIATION COMMUNICATION**

Melanie Hirahara, Santee Teachers Association President, mentioned she would be sharing recent member concerns. She shared special education, for many reasons, is the biggest concern. Ms. Hirahara explained concerns include teacher safety in the classroom; and the lack of resources available to teachers when working with special needs students. She shared concerns on the increase of students in special needs classes; inadequacy of special education teachers; attracting and maintaining qualified special education teachers; offering incentives; lack of administration support in special education classes; and offering professional development afterschool with no stipend.

Member El-Hajj inquired on the need to have an administrator, from the student's school, present during their IEP meeting. Dr. Stephanie Pierce, Assistant Superintendent of Educational Services, shared Mimi McGinty, Special Education Director, and Dr. Brienne Downing, Program Specialist, often attend IEPs in place of a school administrator. Superintendent Baranski shared it is advantageous, but not required, to have the student's school administrator present because they are familiar with the student.

**H. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS**

Superintendent Baranski shared a sub-committee, of the Strategic Planning stakeholders, had been formed to continue with the graduate profile. She mentioned the meeting is scheduled for Wednesday, February 20 and shared Member Levens-Craig had expressed interest in participating. President Fox and Member Burns expressed interest in participating. Superintendent Baranski shared the deadline for the spring issue of Santee Magazine was upcoming and proposed composing a thank you to the community for the passage of Measure S. She explained the fall issue would contain the new mission and vision statements; and information on the graduate profile. Superintendent Baranski asked for feedback on the new monitors. The Board suggested redesigning the voting boxes to allow for additional room on the dais. Superintendent Baranski proposed April 2 for the Boards meeting with the Principals. Member Burns expressed a conflict and it was suggested meeting in May. Superintendent Baranski shared that the Chamber of Commerce Awards Celebration was different this year. She explained the Annual Awards Night would be held at Barona Resort & Casino on Thursday, February 21; and a Santee Heroes Luncheon would be on Friday, March 29 at Carlton Oaks Country Club. Superintendent Baranski shared the District was a contender again this year for Santee's favorite in the education category and that recognition would take place at the Awards Night. The recognition of the Teacher of the Year would be held at the Heroes Luncheon.

Member Burns shared that the new netting at baseball fields at Rio Seco School not only looks great, but also provides for a safer environment. He inquired on who was responsible for the maintenance of the netting. Mr. Christensen explained it the responsibility of the City to maintain.

Member Burns shared that students with special needs have been attending camp and commended the Instructional Assistants (IA) for their commitment and work in supporting the special needs students. He mentioned they go above and beyond for the students to make sure they are enjoying this experience; and a lot of them could not have attended if the IA was not present.

Member El-Hajj shared attending the Special Education and Wellness Advisory Committees. She mentioned the wellness committee is not only focusing on physical wellness, but also had a great discussion on mental well-being. Member El-Hajj shared that a presenter from the San Diego Youth Services provided a presentation on bullying; and mentioned that many of the bullying perpetrators are special needs students. Member El-Hajj mentioned the San Diego Youth Services has a program for parents on special needs students and bullying. She mentioned the program is no longer being offered, but were going to ask Mike Olander, Pupil Services Director, to inquire on the program.

Member Ryan mentioned attending a meeting and receiving information on a company that compiles comprehensive school safety and security plans. She mentioned this is one of many companies that offer this service. Member Ryan shared it was a great presentation and the District should pursue something similar.

**I. CLOSED SESSION**

President Fox announced that the Board would meet in closed session for:

1. **Conference with Labor Negotiator** (Gov't. Code § 54957.6)  
*Purpose: Negotiations*  
*Agency Negotiators: Tim Larson, Assistant Superintendent*  
*Employee Organizations: Santee Teachers Association (STA); and  
Classified School Employees Association (CSEA)*
2. **Public Employee Performance Evaluation** (Gov't. Code § 54957)  
*Superintendent*

The Board entered closed session at 9:07 p.m.

**J. RECONVENE TO PUBLIC SESSION**

The Board reconvened to public session at 10:47 p.m., and no action was taken.

**K. ADJOURNMENT**

With no further business, the regular meeting of February 5, 2019 was adjourned at 10:47 p.m.

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Barbara Ryan, Clerk

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Dr. Kristin Baranski, Secretary



**BACKGROUND:**

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

A list of travel and professional staff events is presented for the Board’s review and approval/ratification. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel.

**RECOMMENDATION:**

It is recommended that the Board of Education approve/ratify the Travel Report for personnel requesting travel on the attached schedule.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Staff Development	Implement a staff development plan as the cornerstone of employee performance and growth

**FISCAL IMPACT:**

The estimated travel expenses are \$11,026.00 as disclosed on the following page.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.2.1.

**Board Travel Report - February 19, 2019**

Travel Dates		Attendees	Site or Dept.	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Travel	District Goal
Monday	03/11/19	Stephanie Southcott	Carlton Hills	CAC Recognition Awards Dinner	La Mesa	\$0	\$20	Special Education	District employee recognition and award recipient	
Monday	03/11/19	Anne Coman	Carlton Hills	CAC Recognition Awards Dinner	La Mesa	\$0	\$20	Special Education	District employee recognition and award recipient	
Monday	03/11/19	Alisa Marrone	Carlton Hills	CAC Recognition Awards Dinner	La Mesa	\$0	\$20	Special Education	District employee recognition and award recipient	
Monday	03/11/19	Jean Brittain	Carlton Hills	CAC Recognition Awards Dinner	La Mesa	\$0	\$20	Special Education	District employee recognition and award recipient	
Monday	03/11/19	Tristin Tade	Carlton Hills	CAC Recognition Awards Dinner	La Mesa	\$0	\$20	Special Education	District employee recognition and award recipient	
Monday	03/11/19	C. Schmitthener	Carlton Hills	CAC Recognition Awards Dinner	La Mesa	\$0	\$20	Special Education	District employee recognition and award recipient	
<b>Travel Requests That Require Airfare, Overnight Stay, and/or Travel Outside of the State of California</b>										
Wed-Thurs	03/06/19 - 03/07/19	Dr. Kristin Baranski	Superintendent	Executive Briefing with Apple, Inc.	Cupertino, CA	\$0	\$608	Professional Development	Digital learning leadership meeting	1
Wed-Thurs	03/06/19 - 03/07/19	Dr. Stephanie Pierce	Educational Services	Executive Briefing with Apple, Inc.	Cupertino, CA	\$0	\$608	Professional Development	Digital learning leadership meeting	1
Wed-Thurs	03/06/19 - 03/07/19	Daniel Prouty	Educational Services	Executive Briefing with Apple, Inc.	Cupertino, CA	\$0	\$608	Professional Development	Digital learning leadership meeting	1
Wed-Thurs	03/06/19 - 03/07/19	Bonner Montier	Educational Services	Executive Briefing with Apple, Inc.	Cupertino, CA	\$0	\$608	Professional Development	Digital learning leadership meeting	1
Wed-Thurs	03/06/19 - 03/07/19	Tim Dobbins	Cajon Park	Executive Briefing with Apple, Inc.	Cupertino, CA	\$0	\$608	Professional Development	Digital learning leadership meeting	1
Wed-Thurs	03/06/19 - 03/07/19	Stephanie Southcott	Carlton Hills	Executive Briefing with Apple, Inc.	Cupertino, CA	\$0	\$608	Professional Development	Digital learning leadership meeting	1
Wed-Thurs	03/06/19 - 03/07/19	Andy Johnston	Carlton Oaks	Executive Briefing with Apple, Inc.	Cupertino, CA	\$0	\$608	Professional Development	Digital learning leadership meeting	1
Wed-Thurs	03/06/19 - 03/07/19	Suzie Martin	Hill Creek	Executive Briefing with Apple, Inc.	Cupertino, CA	\$0	\$608	Professional Development	Digital learning leadership meeting	1
Wed-Thurs	03/06/19 - 03/07/19	Ted Hooks	Pepper Drive	Executive Briefing with Apple, Inc.	Cupertino, CA	\$0	\$608	Professional Development	Digital learning leadership meeting	1
Wed-Thurs	03/06/19 - 03/07/19	Kristen Bonser	PRIDE Academy	Executive Briefing with Apple, Inc.	Cupertino, CA	\$0	\$608	Professional Development	Digital learning leadership meeting	1
Wed-Thurs	03/06/19 - 03/07/19	Debra Simpson	Rio Seco	Executive Briefing with Apple, Inc.	Cupertino, CA	\$0	\$608	Professional Development	Digital learning leadership meeting	1
Wed-Thurs	03/06/19 - 03/07/19	Summer Locke	Sycamore Canyon	Executive Briefing with Apple, Inc.	Cupertino, CA	\$0	\$608	Professional Development	Digital learning leadership meeting	1
Thurs-Sat	03/14/19 - 03/16/19	Dustin Burns	Board Member	Computer Using Educators Conference	Palm Springs	\$0	\$1,139	Board of Education	Enhance knowledge of the latest technology in education.	1
		Dr. Kristin Baranski	Superintendent	Computer Using Educators Conference	Palm Springs	\$0	\$1,139	Superintendent's Office	Enhance knowledge of the latest technology in education.	1
Thurs-Sun	04/11/19 - 04/14/19	Tom Abbott	Carlton Oaks	Transcribers & Educators for the Blind & Visually Impaired	San Francisco	\$0	\$1,332	Visually Impaired Program	Conference focus will be braille in the digital age.	1

District Goals:

1. Raise mastery of reading and writing grade level literacy standards with annual, incremental growth of at least five percentage points resulting in 90% mastery by June 2023.
2. Raise percentage of students feeling safe or very safe at school with annual, incremental growth of at least seven percentage points resulting in 100% of students feeling safe by June 2023.

**BACKGROUND:**

Warrants issued by the District are required by law to be approved or ratified by the Board of Education.

Commercial Warrants issued for the period of January 2019:

<b><u>Fund #/Name</u></b>	<b><u>Warrant #'s</u></b>	<b><u>Amount</u></b>
0100 General	14-495769 TO 14-504219	\$602,172.57
0900	N/A	
1200	N/A	
1300	14-495202 TO 14-504218	\$143,556.88
1400	N/A	
2109	N/A	
2139 / 2108	N/A	
2518	N/A	
2538	14-498112 TO 14-501661	\$237,142.00
3500	N/A	
4000	14-498698 TO 14-503509	\$52,628.03
6300	14-495781 TO 14-504214	\$6,954.27
<b>TOTAL:</b>		<b>\$1,042,453.75</b>

Student Body Warrants issued for the period of January 2019:

<b>\$4,110.12</b>
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Payroll Warrants issued for the period of January 2019:

<b><u>Fund #/Name</u></b>		<b><u>Amount</u></b>
01 00	01 00	\$4,954,168.57
12 00	12 00	\$22,027.18
13 00	13 00	\$107,660.12
14 00	14 00	
25 18	25 18	
63 00	63 00	\$206,442.93
		<b>\$5,290,298.80</b>

**RECOMMENDATION:**

It is recommended that the Board of Education approve the expenditure warrants for the month of January 2019 as presented.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

**FISCAL IMPACT:**

The fiscal impact of commercial, student body, and payroll expenditure warrants total \$6,336,862.67 and is disclosed above.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.2.2.

**BACKGROUND:**

A numerical listing of purchase orders, including the date issued, the name of the vendor, a general description of items requested, and the anticipated cost of the purchase is attached for the review and approval of the Board of Education. Actual copies of the purchase orders are available for review upon request. As a part of the report, any payment to vendors that increases the amount of the purchase order by 10% or more, or change orders that increase the amount of the bid, will be presented for Board approval/ratification. The table below is a summary of total purchase orders by location for the month of January 2019:

<b>AMOUNT</b>	<b>LOCATION</b>
\$ 9,259.95	PEPPER DRIVE SCHOOL
\$ 1,324.02	CARLTON HILLS SCHOOL
\$ 591.82	SYCAMORE CANYON SCH
\$ 3,586.73	PROSPECT AVENUE SCH
\$ 2,763.77	CAJON PARK SCHOOL
\$ 3,968.29	CHET F HARRITT SCH
\$ 3,042.34	CARLTON OAKS SCHOOL
\$ 13,046.41	RIO SECO SCHOOL
\$ 4,643.84	HILL CREEK SCHOOL
\$ 743.44	ALTERNATIVE SCHOOL
\$ 626.09	SANTEE SUCCESS
\$ 8,727.00	BOARD OF EDUCATION
\$ 3,449.74	SUPERINTENDENT DEPT
\$ 16,260.84	BUSINESS SERVICES
\$ 9,357.42	EDUCATIONAL SERVICES
\$ 27,142.38	SPECIAL EDUCATION
\$ 1,343.27	EDUCATIONAL PROJECTS
\$ 157.05	EDUCATIONAL SERVICES
\$ 925.00	PUPIL SERVICES
\$ 204.78	DISTRICT LIBRARY
\$ 16,751.60	PROJECT SAFE
\$ 8,757.59	TECHNOLOGY SERVICES
\$ 89,534.01	MAINTENANCE
\$ 18,116.92	TRANSPORTATION
\$ 60,702.53	FACILITIES MODERNIZATION
\$ 1,076.60	WAREHOUSE
\$ 5,880.00	PUBLICATIONS
\$ 311,983.43	<b>GRAND TOTAL</b>

**RECOMMENDATION:**

Administration recommends approval of purchase orders #0000007219 through #0000007377 issued January 1, 2019 through January 31, 2019.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

**FISCAL IMPACT:**

The fiscal impact of \$311,983.43 is disclosed on the following pages.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.2.3.

## LOCATION LIST 2018-19

01	Santee School
02	Pepper Drive School
03	Carlton Hills School
04	Sycamore Canyon School
05	Prospect Avenue School
06	Cajon Park School
07	Chet F. Harritt School
08	Carlton Oaks School
09	Rio Seco School
10	Hill Creek School
11	Cajon Park Annex
12	Prospect Avenue Annex
26	Cajon Park Junior High
60	Board of Education
62	Superintendent
64	Business Services
65	Personnel
66	Educational Services
67	Special Education, Centralized
68	Special Projects, Centralized
69	Professional Development
70	Student Support Services
71	Library Media Services
72	Project SAFE
73	Technology
74	Operations
75	Maintenance

M = Monthly Blanket  
 A = Annual Blanket  
 L = Lottery

76	Transportation
78	Warehouse
90	Central Kitchen
92	Publications
97	District Wide
100	Summer School
108	Carlton Oaks Summer School
110	Hill Creek Summer School

### Fund Numbers

03 00	General - Unrestricted
06 00	General - Restricted
12 06	Child Development Fund
13 00	Cafeteria Fund
14 00	Deferred Maintenance Fund
17 42	Special Reserve - Other Than Cap/Out
21 09	Other Building Fund
21 10	Building Fund
25 18	Capital Facilities Account Fund
25 24	Capital Projects Fund
25 38	Capital Facilities Redevelopment
30 00	State School Building Fund (Modernization) and Lease/Purchase
40 00	Special Reserve Fund - Capital Projects
53 26	Tax Override Fund - SSBF
67 30	Deductible Ins Loss Fund

**PURCHASE ORDER LISTING  
JANUARY 2019  
BY SITE**

PO Number	DATE	VENDOR	DESCRIPTION	FUND	AMOUNT	LOC	LOCATION
0000007281	1/11/2019	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	0100	\$ 50.00	002	PEPPER DRIVE SCHOOL
0000007282	1/14/2019	OFFICE DEPOT INC	OFFICE SUPPLIES	0100	\$ 815.15	002	PEPPER DRIVE SCHOOL
0000007317	1/18/2019	JUNIOR ACHIEVEMENT	BIZ TOWN ADMISSIONS	0100	\$ 1,541.00	002	PEPPER DRIVE SCHOOL
0000007321	1/22/2019	EPS LITERACY & INTERVENTION	CLASSROOM MATERIALS	0100	\$ 2,521.93	002	PEPPER DRIVE SCHOOL
0000007325	1/22/2019	WARD'S SCIENCE	CLASSROOM MATERIALS	0100	\$ 327.64	002	PEPPER DRIVE SCHOOL
0000007343	1/23/2019	IDENT-A-KID SERVICES OF AMERICA, INC	SUPPLIES - PD	0100	\$ 25.68	002	PEPPER DRIVE SCHOOL
0000007356	1/25/2019	RHYME UNIVERSITY	GRADUATION SUPPLIES	0100	\$ 273.58	002	PEPPER DRIVE SCHOOL
0000007357	1/25/2019	FREY SCIENTIFIC	SCIENCE SUPPLIES - PD	0100	\$ 2,585.95	002	PEPPER DRIVE SCHOOL
0000007368	1/30/2019	MIDAMERICA BOOKS	LIBRARY BOOKS - PD	0100	\$ 681.46	002	PEPPER DRIVE SCHOOL
0000007377	1/31/2019	ORIENTAL TRADING COMPANY INC	SUPPLIES - PD	0100	\$ 437.56	002	PEPPER DRIVE SCHOOL
			TOTAL		\$ 9,259.95	0	<b>PEPPER DRIVE SCHOOL Total</b>
0000007282	1/14/2019	OFFICE DEPOT INC	OFFICE SUPPLIES	0100	\$ 160.77	003	CARLTON HILLS SCHOOL
0000007291	1/15/2019	LAKESHORE LEARNING MATERIALS	SUPPLIES	0100	\$ 234.41	003	CARLTON HILLS SCHOOL
0000007292	1/15/2019	TROXELL COMMUNICATIONS INC	DOCUMENT CAMERA - CH	0100	\$ 457.94	003	CARLTON HILLS SCHOOL
0000007293	1/15/2019	DELL MARKETING L.P.	PRINTER - CH	0100	\$ 217.94	003	CARLTON HILLS SCHOOL
0000007311	1/18/2019	SOCIAL STUDIES SCHOOL SERVICE	CLASSROOM MATERIALS	0100	\$ 194.71	003	CARLTON HILLS SCHOOL
0000007320	1/22/2019	US GAMES	PE SUPPLIES	0100	\$ 58.25	003	CARLTON HILLS SCHOOL
			TOTAL		\$ 1,324.02	0	<b>CARLTON HILLS SCHOOL Total</b>
0000007304	1/17/2019	LAKESHORE LEARNING MATERIALS	CLASSROOM MATERIALS - SC	0100	\$ 387.95	004	SYCAMORE CANYON SCH
0000007305	1/17/2019	LOWE'S STORE #1661	STORAGE SUPPLIES	0100	\$ 91.37	004	SYCAMORE CANYON SCH
0000007363	1/30/2019	MTS BUS	ADMISSIONS	0100	\$ 112.50	004	SYCAMORE CANYON SCH
			TOTAL		\$ 591.82	0	<b>SYCAMORE CANYON SCH Total</b>
0000007237	1/8/2019	SEHI COMPUTER PRODUCTS INC	REPL LAMP - PA	4000	\$ 243.11	005	PROSPECT AVENUE SCH
0000007275	1/11/2019	FERGUSON ENTERPRISES INC	DRINKING FOUNTAIN - PA	0100	\$ 3,219.97	005	PROSPECT AVENUE SCH
0000007282	1/14/2019	OFFICE DEPOT INC	OFFICE SUPPLIES	0100	\$ 123.65	005	PROSPECT AVENUE SCH
			TOTAL		\$ 3,586.73	0	<b>PROSPECT AVENUE SCH Total</b>
0000007282	1/14/2019	OFFICE DEPOT INC	OFFICE SUPPLIES	0100	\$ 83.43	006	CAJON PARK SCHOOL
0000007331	1/23/2019	THE PATON GROUP	CLASSROOM MATERIALS	0100	\$ 513.66	006	CAJON PARK SCHOOL
0000007333	1/23/2019	BSCS SCIENCE LEARNING	SCIENCE SUPPLIES - CP	0100	\$ 1,449.20	006	CAJON PARK SCHOOL
0000007351	1/24/2019	APPLE INC	TECHNOLOGY SUPPLIES	0100	\$ 428.84	006	CAJON PARK SCHOOL
0000007365	1/30/2019	DELL MARKETING L.P.	TONERS - CP	0100	\$ 288.64	006	CAJON PARK SCHOOL
			TOTAL		\$ 2,763.77	0	<b>CAJON PARK SCHOOL Total</b>
0000007273	1/11/2019	CITY ELECTRIC SUPPLY	ELECTRICAL SUPPLIES - CFH	0100	\$ 116.97	007	CHET F HARRITT SCH
0000007274	1/11/2019	FERGUSON ENTERPRISES INC	PLUMBING SUPPLIES - CFH	0100	\$ 45.14	007	CHET F HARRITT SCH
0000007276	1/11/2019	LOWE'S STORE #1661	SUPPLIES - CFH	0100	\$ 58.99	007	CHET F HARRITT SCH
0000007277	1/11/2019	HOME DEPOT COMMERCIAL ACCOUNT	SUPPLIES - CFH	0100	\$ 237.10	007	CHET F HARRITT SCH
0000007280	1/11/2019	VALLEY INDUSTRIAL SPECIALTIES	DRINKING FOUNTAIN - CFH	0100	\$ 1,892.29	007	CHET F HARRITT SCH
0000007302	1/16/2019	EWING IRRIGATION PRODUCTS	SUPPLIES - CFH GARDEN	0100	\$ 136.58	007	CHET F HARRITT SCH
0000007322	1/22/2019	HOME DEPOT COMMERCIAL ACCOUNT	SUPPLIES - DFH	0100	\$ 19.33	007	CHET F HARRITT SCH
0000007323	1/22/2019	LOWE'S STORE #1661	SUPPLIES	0100	\$ 31.45	007	CHET F HARRITT SCH
0000007349	1/24/2019	AMAZON.COM	ROBOTIC SUPPLIES - CFH	0100	\$ 1,224.80	007	CHET F HARRITT SCH
0000007364	1/30/2019	4ALLPROMOS	SUPPLIES	0100	\$ 114.56	007	CHET F HARRITT SCH
0000007373	1/31/2019	SCHOLASTIC INC	MAGAZINE SUBSCRIPTION - CFH	0100	\$ 91.08	007	CHET F HARRITT SCH
			TOTAL		\$ 3,968.29	0	<b>CHET F HARRITT SCH Total</b>



0000007250	1/9/2019	AMAZON.COM	CLASSROOM MATERIALS	0100	\$	810.88	008	CARLTON OAKS SCHOOL
0000007254	1/10/2019	SCORE	FIELD PAINT - PE SUPPLIES	0100	\$	488.31	008	CARLTON OAKS SCHOOL
0000007295	1/15/2019	SCHOOL HEALTH CORPORATION	AED PADS - CO	0100	\$	209.00	008	CARLTON OAKS SCHOOL
0000007350	1/24/2019	THE BUTTERFLY PROJECT	CLASSROOM MATERIALS	0100	\$	155.16	008	CARLTON OAKS SCHOOL
0000007362	1/25/2019	VIRCO MANUFACTURING CORP	CLASSROOM FURNITURE - CO	0100	\$	245.99	008	CARLTON OAKS SCHOOL
0000007376	1/31/2019	BIRCH AQUARIUM AT SCRIPPS	ADMISSIONS	0100	\$	1,133.00	008	CARLTON OAKS SCHOOL
			TOTAL		\$	3,042.34	0	<b>CARLTON OAKS SCHOOL Total</b>
0000007244	1/8/2019	REALLY GOOD STUFF INC	CLASSROOM SUPPLIES	0100	\$	66.94	009	RIO SECO SCHOOL
0000007246	1/8/2019	GB'S FENCE COMPANY	RAILING - RS PKG LOT DROP OFF	2538	\$	3,900.00	009	RIO SECO SCHOOL
0000007282	1/14/2019	OFFICE DEPOT INC	OFFICE SUPPLIES	0100	\$	290.46	009	RIO SECO SCHOOL
0000007296	1/15/2019	AMAZON.COM	CLASSROOM SUPPLIES - RS	0100	\$	74.08	009	RIO SECO SCHOOL
0000007300	1/16/2019	A. P. GENERAL CORPORATION	STORM DRAIN EXTENSION - RS	2538	\$	7,400.00	009	RIO SECO SCHOOL
0000007301	1/16/2019	SEA WORLD OF CALIFORNIA	ADMISSIONS	0100	\$	1,267.50	009	RIO SECO SCHOOL
0000007324	1/22/2019	SCHOOL HEALTH CORPORATION	AED SUPPLIES - RS	0100	\$	47.43	009	RIO SECO SCHOOL
			TOTAL		\$	13,046.41	0	<b>RIO SECO SCHOOL Total</b>
0000007264	1/10/2019	LAMVIN INC.	STAGE MATERIALS - HC	0100	\$	2,191.64	010	HILL CREEK SCHOOL
0000007265	1/10/2019	BIRCH AQUARIUM AT SCRIPPS	ADMISSIONS	0100	\$	1,080.00	010	HILL CREEK SCHOOL
0000007272	1/11/2019	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	0100	\$	125.00	010	HILL CREEK SCHOOL
0000007282	1/14/2019	OFFICE DEPOT INC	OFFICE SUPPLIES	0100	\$	285.52	010	HILL CREEK SCHOOL
0000007282	1/14/2019	OFFICE DEPOT INC	OFFICE SUPPLIES	0100	\$	489.56	010	HILL CREEK SCHOOL
0000007308	1/17/2019	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	0100	\$	60.00	010	HILL CREEK SCHOOL
0000007310	1/18/2019	HEINEMANN	CLASSROOM MATERIALS	0100	\$	412.12	010	HILL CREEK SCHOOL
			TOTAL		\$	4,643.84	0	<b>HILL CREEK SCHOOL Total</b>
0000007332	1/23/2019	DELL MARKETING L.P.	COMPUTER - ALT SCH	0100	\$	743.44	015	ALTERNATIVE SCHOOL
			TOTAL		\$	743.44	0	<b>ALTERNATIVE SCHOOL Total</b>
0000007282	1/14/2019	OFFICE DEPOT INC	OFFICE SUPPLIES	0100	\$	79.94	016	SANTEE SUCCESS
0000007318	1/18/2019	EWING IRRIGATION PRODUCTS	SSP GARDEN SUPPLIES	0100	\$	371.22	016	SANTEE SUCCESS
0000007319	1/18/2019	LAKESIDE EQUIPMENT SALES AND RENTALS	SSP GARDEN SUPPLIES	0100	\$	174.93	016	SANTEE SUCCESS
			TOTAL		\$	626.09	0	<b>SANTEE SUCCESS Total</b>
0000007249	1/9/2019	RESEARCH AND EDUCATIONAL DESIGN INSTITUT	CONSULTING SERVICES	0100	\$	8,600.00	060	BOARD OF EDUCATION
0000007263	1/10/2019	NIELSEN MERKSAMER PARRINELLO GROSS LLP	PROFESSIONAL SERVICES	0100	\$	127.00	060	BOARD OF EDUCATION
			TOTAL		\$	8,727.00	0	<b>BOARD OF EDUCATION Total</b>
0000007221	1/7/2019	SANTEE-LAKESIDE ROTARY CLUB	MEMBERSHIP DUES	0100	\$	234.00	062	SUPERINTENDENT DEPT
0000007258	1/10/2019	PEACHJAR INC	LICENSE FEE	0100	\$	3,150.00	062	SUPERINTENDENT DEPT
0000007330	1/22/2019	CITI CARDS /	SUPPLIES - PROJ. SAFE	0100	\$	65.74	062	SUPERINTENDENT DEPT
			TOTAL		\$	3,449.74	0	<b>SUPERINTENDENT DEPT Total</b>
0000007220	1/7/2019	DALE SCOTT & CO., INC.	PRE-ELECTION SERVICES FEES	0100	\$	14,908.00	064	BUSINESS SERVICES
0000007235	1/8/2019	FEDERAL EXPRESS CORPORATION	OVERNIGHT MAIL DELIVERIES	0100	\$	40.97	064	BUSINESS SERVICES
0000007261	1/10/2019	US BANK	GO BONDS 2006 ELECTION	0100	\$	500.00	064	BUSINESS SERVICES
0000007348	1/24/2019	DELL MARKETING L.P.	PRINTER - BUS SVCS	0100	\$	747.27	064	BUSINESS SERVICES
0000007374	1/31/2019	FEDERAL EXPRESS CORPORATION	OVERNIGHT MAIL DELIVERY SERVIC	0100	\$	64.60	064	BUSINESS SERVICES
			TOTAL		\$	16,260.84	0	<b>BUSINESS SERVICES Total</b>
0000007241	1/8/2019	AL'S SPORT SHOP	BANNERS	0100	\$	16.16	066	EDUCATIONAL SERVICES
0000007242	1/8/2019	ALLIANCE FOR AFRICAN ASSISTANCE	CONSULTANT SERVICES	0100	\$	270.52	066	EDUCATIONAL SERVICES
0000007243	1/8/2019	MIMI AND TODD PRESS, INC.	CLASSROOM MATERIALS	0100	\$	940.93	066	EDUCATIONAL SERVICES
0000007251	1/9/2019	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	0100	\$	660.00	066	EDUCATIONAL SERVICES
0000007253	1/9/2019	C & M RELOCATION SYSTEMS	STORAGE UNIT RENTAL	4000	\$	500.00	066	EDUCATIONAL SERVICES
0000007255	1/10/2019	GRAVIC, INC.	SOFTWARE TECHNICAL SUPPORT	0100	\$	250.00	066	EDUCATIONAL SERVICES
0000007256	1/10/2019	AMAZON.COM	OFFICE SUPPLIES	0100	\$	157.06	066	EDUCATIONAL SERVICES

0000007257	1/10/2019	SUPERINTENDENT OF SCHOOLS	LEADERSHIP TRANSITION AGREEMT	0100	\$	1,200.00	066	EDUCATIONAL SERVICES
0000007266	1/10/2019	HOME DEPOT COMMERCIAL ACCOUNT	PROJECTOR INSTALL SUPPLIES-ERC	4000	\$	91.19	066	EDUCATIONAL SERVICES
0000007278	1/11/2019	THE CORE COLLABORATIVE INC	PROFESSIONAL DEVELOPMENT	0100	\$	4,950.00	066	EDUCATIONAL SERVICES
0000007330	1/22/2019	CITI CARDS /	SUPPLIES - PROJ. SAFE	0100	\$	54.88	066	EDUCATIONAL SERVICES
0000007366	1/30/2019	SCHOOLWIDE, INC	SUPPLIES	0100	\$	266.68	066	EDUCATIONAL SERVICES
				TOTAL	\$	9,357.42	0	<b>EDUCATIONAL SERVICES Total</b>
0000007236	1/8/2019	EXCELSIOR ACADEMY	NPS	0100	\$	24,124.32	067	SPECIAL EDUCATION
0000007240	1/8/2019	ESPECIAL NEEDS, LLC	SUPPLIES FOR SPED ED	0100	\$	201.33	067	SPECIAL EDUCATION
0000007252	1/9/2019	NORTH COASTAL CONSORTIUM	REGISTRATION FEES	0100	\$	30.00	067	SPECIAL EDUCATION
0000007256	1/10/2019	AMAZON.COM	OFFICE SUPPLIES	0100	\$	157.06	067	SPECIAL EDUCATION
0000007268	1/10/2019	HOME DEPOT COMMERCIAL ACCOUNT	SUPPLIES - SPEC ED EXPANSION	0100	\$	250.43	067	SPECIAL EDUCATION
0000007269	1/10/2019	VOLUNTEERS OF VACAVILLE	EQUIPMENT REPAIR SERVICES	0100	\$	47.13	067	SPECIAL EDUCATION
0000007282	1/14/2019	OFFICE DEPOT INC	OFFICE SUPPLIES	0100	\$	59.36	067	SPECIAL EDUCATION
0000007283	1/15/2019	ACSA	REGISTRATION FEES	0100	\$	425.00	067	SPECIAL EDUCATION
0000007287	1/15/2019	AMAZON.COM	SPEC ED SUPPLIES	0100	\$	403.79	067	SPECIAL EDUCATION
0000007326	1/22/2019	SCHOOL OUTFITTERS	SUPPLIES - NEW PRE-K CR-SC	0100	\$	763.00	067	SPECIAL EDUCATION
0000007328	1/22/2019	AMAZON.COM	SP. ED SUPPLIES	0100	\$	206.88	067	SPECIAL EDUCATION
0000007329	1/22/2019	DELL MARKETING L.P.	COLOR PRINTERS - SP. ED. (CH)	0100	\$	474.08	067	SPECIAL EDUCATION
				TOTAL	\$	27,142.38	0	<b>SPECIAL EDUCATION Total</b>
0000007316	1/18/2019	MIDAMERICA BOOKS	LIBRARY BOOKS - CO	0100	\$	85.98	068	EDUCATIONAL PROJECTS
0000007347	1/24/2019	FOLLETT SCHOOL SOLUTIONS INC.	LIBRARY BOOK - SC	0100	\$	1,000.00	068	EDUCATIONAL PROJECTS
0000007375	1/31/2019	BARNES AND NOBLE BOOKSELLERS	LIBRARY BOOKS - CP	0100	\$	257.29	068	EDUCATIONAL PROJECTS
				TOTAL	\$	1,343.27	0	<b>EDUCATIONAL PROJECTS Total</b>
0000007256	1/10/2019	AMAZON.COM	OFFICE SUPPLIES	0100	\$	157.05	069	EDUCATIONAL SERVICES
				TOTAL	\$	157.05	0	<b>EDUCATIONAL SERVICES Total</b>
0000007283	1/15/2019	ACSA	REGISTRATION FEES	0100	\$	425.00	070	PUPIL SERVICES
0000007288	1/15/2019	ERIKA RAISSA NASH CAMERON	AFTER SCHOOL WORKSHOP-SC	0100	\$	500.00	070	PUPIL SERVICES
				TOTAL	\$	925.00	0	<b>PUPIL SERVICES Total</b>
0000007347	1/24/2019	FOLLETT SCHOOL SOLUTIONS INC.	LIBRARY BOOK - SC	0100	\$	103.59	071	DISTRICT LIBRARY
0000007375	1/31/2019	BARNES AND NOBLE BOOKSELLERS	LIBRARY BOOKS - CP	0100	\$	101.19	071	DISTRICT LIBRARY
				TOTAL	\$	204.78	0	<b>DISTRICT LIBRARY Total</b>
0000007239	1/8/2019	HOLLAND'S CUSTOM CABINETS, INC.	CABINETS - PROJ. SAFE	6300	\$	3,695.00	072	PROJECT SAFE
0000007256	1/10/2019	AMAZON.COM	OFFICE SUPPLIES	6300	\$	157.03	072	PROJECT SAFE
0000007262	1/10/2019	AMAZON.COM	SUPPLIES - PROJ. SAFE	6300	\$	130.14	072	PROJECT SAFE
0000007271	1/11/2019	SMART & FINAL	SUPPLIES FOR YALE	6300	\$	300.00	072	PROJECT SAFE
0000007279	1/11/2019	JEREMIAH JOHNSON	AFTER SCHOOL PROGRAM ACTIVITIE	0100	\$	5,000.00	072	PROJECT SAFE
0000007282	1/14/2019	OFFICE DEPOT INC	OFFICE SUPPLIES	6300	\$	180.49	072	PROJECT SAFE
0000007285	1/15/2019	SCHOOL HEALTH CORPORATION	AED PAD REPLACEMENTS	6300	\$	111.69	072	PROJECT SAFE
0000007286	1/15/2019	SMART & FINAL	SUPPLIES FOR PROJ. SAFE	6300	\$	150.00	072	PROJECT SAFE
0000007297	1/15/2019	AMAZON.COM	SUPPLIES FOR PROJECT SAFE	6300	\$	338.68	072	PROJECT SAFE
0000007298	1/15/2019	AMAZON.COM	SUPPLIES FOR PROJ. SAFE	6300	\$	117.46	072	PROJECT SAFE
0000007299	1/15/2019	SMART & FINAL	SUPPLIES FOR PROJECT SAFE	6300	\$	500.00	072	PROJECT SAFE
0000007327	1/22/2019	AMAZON.COM	SUPPLIES FOR PROJ. SAFE	6300	\$	307.40	072	PROJECT SAFE
0000007330	1/22/2019	CITI CARDS /	SUPPLIES - PROJ. SAFE	6300	\$	1,338.77	072	PROJECT SAFE
0000007330	1/22/2019	CITI CARDS /	SUPPLIES - PROJ. SAFE	6300	\$	2,519.79	072	PROJECT SAFE
0000007369	1/30/2019	LAKESHORE LEARNING MATERIALS	SUPPLIES FOR YALE	6300	\$	1,619.48	072	PROJECT SAFE
0000007370	1/31/2019	AMAZON.COM	SUPPLIES - PS	6300	\$	133.81	072	PROJECT SAFE
0000007371	1/31/2019	AMAZON.COM	SUPPLIES - PS	6300	\$	83.33	072	PROJECT SAFE
0000007372	1/31/2019	AMAZON.COM	SUPPLIES - PS	6300	\$	68.53	072	PROJECT SAFE

			TOTAL	\$	16,751.60	0	<b>PROJECT SAFE Total</b>
0000007282	1/14/2019	OFFICE DEPOT INC	OFFICE SUPPLIES	0100	\$	175.55	073 TECHNOLOGY SERVICES
0000007294	1/15/2019	CDW GOVERNMENT INC	ADOBE LICENSE	0100	\$	154.00	073 TECHNOLOGY SERVICES
0000007238	1/8/2019	DELL MARKETING L.P.	LAPTOPS - TECHNOLOGY	0100	\$	8,428.04	073 TECHNOLOGY SERVICES
			TOTAL	\$	8,757.59	0	<b>TECHNOLOGY SERVICES Total</b>
0000007219	1/7/2019	CITY ELECTRIC SUPPLY	ELECTRICAL SUPPLIES	0100	\$	2,596.78	075 MAINTENANCE
0000007222	1/7/2019	AMS	BLDG REPAIR SUPPLIES	0100	\$	869.32	075 MAINTENANCE
0000007223	1/7/2019	COMPETITIVE METALS INC	MAINTENANCE SUPPLIES	0100	\$	903.53	075 MAINTENANCE
0000007225	1/7/2019	ABILITY PLUMBING SERVICE & REPAIR	JETTING SERVICES	0100	\$	3,146.00	075 MAINTENANCE
0000007226	1/8/2019	FORDYCE CONSTRUCTION INC	PLAYGROUND RAMP - CFH	0100	\$	10,440.00	075 MAINTENANCE
0000007229	1/8/2019	PRAXAIR DISTRIBUTION INC	MAINTENANCE SUPPLIES	0100	\$	548.84	075 MAINTENANCE
0000007230	1/8/2019	MANY CIRCUIT BREAKERS	ELECTRICAL SUPPLIES	0100	\$	53.88	075 MAINTENANCE
0000007231	1/8/2019	KIRK PAVING, INC	ASPHALT REPAIRS - CH	0100	\$	4,990.00	075 MAINTENANCE
0000007233	1/8/2019	HOME DEPOT COMMERCIAL ACCOUNT	SUPPLIES	0100	\$	38.11	075 MAINTENANCE
0000007234	1/8/2019	A-1 FIRE PROTECTION INC.	FIRE INSPECTIONS - CO	0100	\$	1,200.00	075 MAINTENANCE
0000007247	1/8/2019	SKYCO SKYLIGHTS	SKYLIGHT - HC	0100	\$	341.57	075 MAINTENANCE
0000007248	1/8/2019	HIDDEN VALLEY PUMP SYSTEMS, INC.	IRRIGATION WELL REPAIRS	0100	\$	5,862.88	075 MAINTENANCE
0000007267	1/10/2019	AMAZON.COM	M&O SUPPLIES	0100	\$	15.98	075 MAINTENANCE
0000007270	1/10/2019	ATI	STORM DAMAGE CLEAN-UP-PD	0100	\$	6,647.67	075 MAINTENANCE
0000007289	1/15/2019	BRADY SO CAL INC	FLOOD DAMAGE REPAIRS - HC	0100	\$	14,133.00	075 MAINTENANCE
0000007290	1/15/2019	FORDYCE CONSTRUCTION INC	FLOOD DAMAGE REPAIRS - PD	0100	\$	6,390.00	075 MAINTENANCE
0000007303	1/16/2019	WESTERN ENVIRONMENTAL & SAFETY	ASBESTOS SAMPLING - CO	0100	\$	645.00	075 MAINTENANCE
0000007330	1/22/2019	CITI CARDS /	SUPPLIES - PROJ. SAFE	0100	\$	1,805.62	075 MAINTENANCE
0000007335	1/23/2019	DRAIN PROS INC	DRAIN CLEANING SERVICES	0100	\$	672.50	075 MAINTENANCE
0000007337	1/23/2019	WESTERN ENVIRONMENTAL & SAFETY	ASBESTOS ANALYSIS-STORM DAMAGE	0100	\$	3,085.00	075 MAINTENANCE
0000007340	1/23/2019	FORDYCE CONSTRUCTION INC	CONCRETE REPAIR - CFH	0100	\$	3,400.00	075 MAINTENANCE
0000007341	1/23/2019	24-HOUR ELEVATOR, INC.	WHEELCHAIR LIFT REPAIRS - CP	0100	\$	280.00	075 MAINTENANCE
0000007353	1/25/2019	ABILITY PLUMBING SERVICE & REPAIR	PLUMBING SERVICES	0100	\$	6,425.75	075 MAINTENANCE
0000007354	1/25/2019	PACIFIC HVAC SERVICE	HVAC REPAIRS	0100	\$	1,819.00	075 MAINTENANCE
0000007224	1/7/2019	KRC ROCK INC	GROUNDS SUPPLIES	0100	\$	3,716.99	075 MAINTENANCE
0000007228	1/8/2019	KNIFFING'S DISCOUNT NURSERIES	TREES & PLANTS	0100	\$	720.79	075 MAINTENANCE
0000007228	1/8/2019	KNIFFING'S DISCOUNT NURSERIES	TREES & PLANTS	0100	\$	86.45	075 MAINTENANCE
0000007232	1/8/2019	SAN DIEGO COUNTY VECTOR CONTROL PROGRA	PEST CONTROL ASSESSMENT FEES	0100	\$	142.74	075 MAINTENANCE
0000007334	1/23/2019	GREENBRIER LAWN & TREE EXPERT CO.	TREE TRIMMING & REMOVAL SVCS	0100	\$	8,450.00	075 MAINTENANCE
0000007355	1/25/2019	KNIFFING'S DISCOUNT NURSERIES	REPLACEMENT PLANTS - CO	0100	\$	106.61	075 MAINTENANCE
			TOTAL	\$	89,534.01	0	<b>MAINTENANCE Total</b>
0000007245	1/8/2019	MASON'S SAW & LAWNMOWER SERVICE, INC.	SMALL EQUIPMENT REPAIRS	0100	\$	1,884.98	076 TRANSPORTATION
0000007245	1/8/2019	MASON'S SAW & LAWNMOWER SERVICE, INC.	SMALL EQUIPMENT REPAIRS	0100	\$	628.33	076 TRANSPORTATION
0000007259	1/10/2019	INTERSTATE BATTERY OF SAN DIEGO INC	SUPPLIES FOR REPAIRSW	0100	\$	49.82	076 TRANSPORTATION
0000007260	1/10/2019	KIRKS RADIATOR	REPAIR SERVICES	0100	\$	125.00	076 TRANSPORTATION
0000007309	1/18/2019	AMAZON.COM	SUPPLIES	0100	\$	150.31	076 TRANSPORTATION
0000007312	1/18/2019	ROMAN'S TRUCK	BUS REPAIRS	0100	\$	1,708.06	076 TRANSPORTATION
0000007313	1/18/2019	SNAP-ON TOOLS	SMALL TOOLS	0100	\$	204.46	076 TRANSPORTATION
0000007314	1/18/2019	CALIFORNIA ENVIRONMENTAL SOLUTIONS INC	BUS REPAIRS	0100	\$	780.00	076 TRANSPORTATION
0000007315	1/18/2019	INTERSTATE BATTERY OF SAN DIEGO INC	BATTERY FOR CNS VEHICLE	0100	\$	115.32	076 TRANSPORTATION
0000007344	1/23/2019	FRAME & AXLE SERVICE OF	BUS REPAIRS	0100	\$	98.00	076 TRANSPORTATION
0000007345	1/23/2019	SWRCB FEES	STORM WATER ANNUAL PERMIT FEES	0100	\$	1,400.00	076 TRANSPORTATION
0000007358	1/25/2019	CROWN LIFT TRUCKS	EQUIPMENT REPAIR SERVICES	0100	\$	471.01	076 TRANSPORTATION
0000007359	1/25/2019	WESTERN GRAPHIX	OFFICE SUPPLIES	0100	\$	426.69	076 TRANSPORTATION

0000007360	1/25/2019 ZONAR SYSTEMS	SUPPLIES FOR BUSES	0100	\$	2,656.92	076	TRANSPORTATION
0000007360	1/25/2019 ZONAR SYSTEMS	SUPPLIES FOR BUSES	0100	\$	6,600.00	076	TRANSPORTATION
0000007361	1/25/2019 O'REILLY AUTO PARTS	PARTS FOR REPAIRS	0100	\$	169.39	076	TRANSPORTATION
0000007367	1/30/2019 MASON'S SAW & LAWNMOWER SERVICE, INC.	GROUND EQUIPMENT SUPPLIES	0100	\$	648.63	076	TRANSPORTATION
		TOTAL		\$	18,116.92	0	<b>TRANSPORTATION Total</b>
0000007227	1/8/2019 FORDYCE CONSTRUCTION INC	FACILITIES REPAIRS	0100	\$	2,900.00	077	FACILITIES MODERNIZATION
0000007233	1/8/2019 HOME DEPOT COMMERCIAL ACCOUNT	SUPPLIES	0100	\$	50.53	077	FACILITIES MODERNIZATION
0000007306	1/17/2019 JANUS CORPORATION	ASBESTOS ABATEMENT - SC	4000	\$	3,282.00	077	FACILITIES MODERNIZATION
0000007307	1/17/2019 BRADY SO CAL INC	SPEC. ED EXPANSION - SC	4000	\$	13,295.00	077	FACILITIES MODERNIZATION
0000007338	1/23/2019 WESTERN ENVIRONMENTAL & SAFETY	ASBESTOS SAMPLING - SC	4000	\$	1,790.00	077	FACILITIES MODERNIZATION
0000007339	1/23/2019 BRADY SO CAL INC	OFFICE SPACE REMODEL - SC	4000	\$	9,635.00	077	FACILITIES MODERNIZATION
0000007346	1/24/2019 ATOM ANT INC	FENCING - CH	4000	\$	14,800.00	077	FACILITIES MODERNIZATION
0000007352	1/25/2019 KIRK PAVING, INC	ASPHALT PAVING-CH OVERFLOW LOT	4000	\$	14,950.00	077	FACILITIES MODERNIZATION
		TOTAL		\$	60,702.53	0	<b>FACILITIES MODERNIZATION Total</b>
0000007284	1/15/2019 WASTE MANAGEMENT OF EL CAJON -	REFUSE REMOVAL SVCS	0100	\$	1,076.60	078	WAREHOUSE
		TOTAL		\$	1,076.60	0	<b>WAREHOUSE Total</b>
0000007336	1/23/2019 KELLY PAPER	ANNUAL PRINT SHOP PAPER	0100	\$	5,880.00	092	PUBLICATIONS
		TOTAL		\$	5,880.00	0	<b>PUBLICATIONS Total</b>
				\$	311,983.43	0	<b>Grand Total</b>

**BACKGROUND:**

The Revolving Cash Fund of \$20,000 is used for prompt payment to vendors and saves the costs associated with processing payments of small amounts through the County Superintendent of Schools. The attached report of numerical listings by check number include the issue date, name of payee, a general description of items purchased, and the amount of the check.

**RECOMMENDATION:**

It is recommended that the Board of Education approve check #22630 on the \$20,000 Revolving Cash Account.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

**FISCAL IMPACT:**

The fiscal impact is \$46.90 as disclosed on the following report.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.2.4.

**SANTEE SCHOOL DISTRICT  
REVOLVING CASH REPORT- \$20,000**

<b>Date</b>	<b>Number</b>	<b>Name</b>	<b>Memo</b>	<b>Amount</b>
	22630	California Dept. of Tax and Administration	Diesel fuel tax	46.90

**Bank Fees**

**Total Checks Written**

**Total to be Reimbursed**

**Total to Deduct from Future Reimbursement**

**BACKGROUND:**

From time to time, the District contracts with individuals, companies, or organizations to provide various types of general services such as educational presentations/assemblies, or specialized student services. Some services are on an as-needed basis billed on an hourly or daily rate while other services are billed by the job. The Internal Revenue Service requires an analysis of the nature and type of work performed to determine whether the service provider qualifies as an independent contractor to be paid by commercial warrant. Service providers that do not qualify as an independent contractor will be processed through Human Resources under a short-term employment services agreement.

Approval of the following General Services Agreements is requested:

Vendor Name	Description of Services	Date(s) of Service	Amount	Funding
Mad Science of San Diego	Science Presentation	02/06/19 – 06/12/19	\$425.00	Cajon Park
Erika Cameron	Professional Development	03/13/19	\$250.00	Carlton Oaks

**RECOMMENDATION:**

It is recommended that the Board of Education approve/ratify agreements with General Service Providers as presented.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Educational Achievement	Assure the highest level of educational achievement for all students
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

**FISCAL IMPACT:**

The fiscal impact of the General Service Agreements is detailed in the table above.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Consent Item D.2.6.  
 Prepared by Karl Christensen  
 February 19, 2019

Approval/Ratification of Agreements for Mileage  
 Reimbursement In Lieu of District Transportation

**BACKGROUND:**

The Santee School District is required to provide for transportation of Special Education students when their Individualized Education Plan (IEP) includes the need for this service. In lieu of the District providing transportation, the District offers parents/guardian the opportunity to transport their own children and receive reimbursement for their incurred mileage at the IRS-approved rate.

The Commercial Warrants Audit manual stipulates that an agreement is to be executed with the Parent/Guardian whenever mileage reimbursement is provided. Agreements with parents/guardians opting to receive mileage reimbursement during the 2018-19 and 2019-20 school year for the transportation of their own child(ren) are listed below:

School of Attendance	Round Trip Miles Per Day	# of Days	Per Mile Rate	Total Estimated Annual Cost
Sycamore Canyon School	7	199	\$0.5450	\$759.19
<b>Total:</b>				<b>\$759.19</b>

**RECOMMENDATION:**

It is recommended that the Board of Education approve/ratify the Parent/Guardian agreements for mileage reimbursement in lieu of District transportation.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

**FISCAL IMPACT:**

The fiscal impact of \$759.19 is paid in lieu of District provided transportation.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.2.6.



**BACKGROUND:**

As part of the planning and preparation for initiating the final phase of the 2006 Capital Improvement Program, Administration recommends revising the job description for the Director of Facilities, Maintenance, and Operations to more fully describe expectations for oversight and management of various types of maintenance, enhancement, and improvement projects related to facilities.

**RECOMMENDATION:**

It is recommended that the Board of Education approve a revised job description for the position of Director of Facilities, Maintenance, and Operations.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

**FISCAL IMPACT:**

There is no fiscal impact. No change in salary is recommended.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.2.7.

**DIRECTOR OF FACILITIES, MAINTENANCE, AND OPERATIONS**

## DEFINITION:

Under the direction of the Assistant Superintendent, Business Services; plan, organize, control and direct the maintenance, repair, renovation, alteration and new construction of district buildings and grounds; develop and administer related contracts; liaison and coordinate with architects, contractors, State and local agencies, District personnel, and the community on matters related to facilities; supervise and evaluate the performance of assigned staff; assist site principals in coordinating District custodial services; oversee operations of District warehouse and delivery services.

## EXAMPLES OF DUTIES:

- Plan, organize, direct, and perform a variety of programs, projects and activities related to routine maintenance/repair, renovation, alteration and construction of district buildings and grounds
- Develop, negotiate, and/or administer various contracts for maintenance, construction and professional services
- Prepare and develop plans and specifications for bids or requests for proposals/qualifications; provide input and recommendations related to design programming and specifications of new school facilities and modernization projects.
- Effectively and efficiently manage and allocate resources for various projects including funds, staff and supplies
- Review, develop, direct and supervise practices, procedures, and priorities related to facilities, maintenance, and operations
- Screen, approve, and distribute work orders/assignments to departmental personnel based upon a variety of factors and parameters
- Monitor progress on work in process and completed jobs for quality and timeliness and make adjustments to improve effectiveness and efficiency
- Communicate with and assist school/department administrators to ensure the effectiveness and efficiency of custodial services
- Supervise and evaluate the performance of assigned staff, interview and select employees and recommend transfers, reassignment, termination and disciplinary actions; plan, coordinate and arrange for appropriate training of subordinates
- Direct the preparation and maintenance of a variety of narrative and statistical reports, records and files related to facilities, maintenance, and operations
- Conduct various assessments related to facilities and correlate data for future planning
- Confer with school principals and other District personnel on facilities concerns on an on-going basis to remedy problems and improve facility functionality and appearance
- May provide technical advice and assistance to principals in directing the work of custodial personnel
- Administer and oversee the District's hazardous waste and storm water management programs; investigate and analyze environmental, safety, and security issues related to facilities and ensure compliance with all associated regulations, best practices, and established procedures
- Provide leadership and direction with the District's property management program
- Develop and manage various budgets related to facilities, maintenance, and operations

- Monitor utility usage and make recommendations for savings; prepare and submit requests for energy conservation projects.
- Participate in disaster preparedness planning and response.
- Ensures District compliance with various Federal, State, and Local regulations including, but not limited to, California Environmental Quality Act (CEQA), Americans with Disabilities Act (ADA), Asbestos Hazard Emergency Response Act (AHERA), and applicable building codes and Division of State Architect (DSA) requirements.
- Develops, monitors, and administers short and long range facilities master plans and supporting data elements including enrollment projections, school capacity, facility needs, and available funding sources
- Manage and coordinate construction projects to prevent or minimize cost overruns, schedule delays, and construction defects
- Respond to emergency calls after hours and on weekends
- Perform related duties as assigned

## QUALIFICATIONS GUIDE

### Knowledge of:

- Planning, organization and direction of the warehouse, custodial services, and maintenance and repair activities of District facilities and grounds
- Methods, materials, costs and equipment used in the various building construction and maintenance, grounds maintenance and custodial specialties
- Principles of employee orientation, in-service training and evaluation
- Construction, engineering, architecture, and maintenance management
- School facilities planning methods and techniques
- Building codes and other applicable laws, codes, regulations, policies and procedures
- General characteristics and relative costs of various methods of construction, architectural features, and building and room designs for school uses
- Pesticide/hazardous waste management procedures and regulations
- Storm water management regulations and best practices
- Budget preparation and control
- Systems of record keeping, inventory control and budget development/control
- Oral and written communication skills
- Principles and practices of administration, supervision and training
- Interpersonal skills using tact, patience and courtesy

### Ability to:

- Plan, organize, control and direct the maintenance, repair, alteration and construction of school buildings and grounds
- Develop and administer contracts for new school construction, modernization and deferred maintenance projects
- Supervise and evaluate the performance of assigned staff
- Assure compliance with safety practices and various code and regulatory agency requirements
- Understand blueprints and schematic drawings
- Communicate effectively both orally and in writing
- Coordinate and inspect work assigned to outside contractors
- Formulate and carry out a program of grounds maintenance and upkeep activities, including new plantings; plan, lay out and direct the work of grounds personnel; interpret landscaping plans and sketches
- Adjust work schedule to supervise evening, weekend and emergency work crews as needed
- Interpret, apply and explain rules, regulations, policies and procedures
- Establish and maintain cooperative and effective working relationships with others

- Analyze situations accurately and adopt an effective course of action
- Meet schedules and time lines
- Work independently with little direction, and as a team member
- Work effectively under pressure
- Prepare accurate budget reports and recommendations
- Estimate material and labor costs accurately
- Plan and organize work
- Prepare comprehensive narrative and statistical reports
- Direct the maintenance of a variety of reports and files related to assigned operations and activities
- Comprehend technical concepts and complex applications
- Project enrollment trends and student housing needs
- Be persistent and patient in problem resolution

#### EDUCATION AND EXPERIENCE:

- Any combination equivalent to: course work and experience in mechanical trades, engineering, architecture or related field and eight years experience in facilities or related function, including five years experience in a supervisory capacity.
- Skill in operating personal computers, including word processing, spread sheet, database applications, and automated drafting and trade programs, such as CAD.

#### LICENSES AND OTHER REQUIREMENTS:

- Valid California driver's license and the ability to qualify and maintain qualification for District vehicle insurance coverage.
- Must possess or obtain asbestos certification within six months of employment

#### WORKING CONDITIONS:

- Driving a vehicle to conduct work.
- This position alternates between office duties performed at a desk and site inspections and training activities in various locations, including on-site work performance at schools which involve performing or demonstrating maintenance and grounds work.

#### PHYSICAL ABILITIES:

- Hearing and speaking to exchange information and make presentations.
- Seeing to read a variety of materials.
- Dexterity of hands and fingers to operate a computer keyboard.
- Walking to inspect sites.
- Good health and freedom from communicable diseases.
- Good physical condition, agility and strength commensurate with the duties of the class.
- Honesty; loyalty, industry; initiative; dependability and good judgment.
- Sitting or standing for extended periods of time.

Consent Item D.3.1.

Approval of Nonpublic School Individual Services Contract with Sierra Academy

Prepared by Dr. Stephanie Pierce  
February 19, 2019

**BACKGROUND:**

At times, students with disabilities require enrollment in an alternative educational setting (i.e., nonpublic school) due to their specific needs and to demonstrate educational progress. One additional student with disabilities requires enrollment at Sierra Academy for the remainder of the 2018-2019 school year to address the student's unique needs.

**RECOMMENDATION:**

Administration recommends the Board of Education approve the Nonpublic School Individual Services Contract with Sierra Academy for this student for the term of February 8, 2019 through June 30, 2019. The contract will be available at the Board Meeting for review.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

**FISCAL IMPACT:**

The terms of the Contract are as follows:

School/Agency	Number of Students	Duration of Service	Cost	Total Cost
Sierra Academy	1 student	2/8/19–6/30/19, including ESY instruction	\$15,306.87	\$15,306.87

**STUDENT ACHIEVEMENT:**

Some students require alternative settings to demonstrate educational progress.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.3.1.

Prepared by Dr. Stephanie Pierce  
February 19, 2019

**BACKGROUND:**

At times, students with disabilities require enrollment in an alternative educational setting (i.e., nonpublic school) due to their specific needs and to demonstrate educational progress. One additional student with disabilities requires enrollment at Stein School for the remainder of the 2018-2019 school year to address the student’s unique needs.

**RECOMMENDATION:**

Administration recommends the Board of Education approve the Nonpublic School Individual Services Contract with Stein School for this student for the term of February 19, 2019 through June 30, 2019. The contract will be available at the Board Meeting for review.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

**FISCAL IMPACT:**

The terms of the Contract are as follows:

School/Agency	Number of Students	Duration of Service	Cost	Total Cost
Stein Center	1 student	2/19/19–6/30/19, including ESY instruction	\$23,776.48	\$23,776.48

**STUDENT ACHIEVEMENT:**

Some students require alternative settings to demonstrate educational progress.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Consent Item D.3.3.

Approval of Extended Field Trips for Hill Creek 7-8  
Grade Students to H & M Landing in San Diego

Prepared by Dr. Stephanie Pierce  
February 19, 2019

**BACKGROUND:**

Ms. Charlene Stanley, Middle School Math and Science teacher at Hill Creek School, requests Board approval to take 15 seventh and eighth grade students on an extended field trip to H & M Landing in San Diego. The fishing trips are scheduled for Sunday, March 3, 2019 and Saturdays, March 16 and 23, 2019, with five students participating each of the days. Ms. Stanley applied for and received funding for the field trips from the San Diego Sportfishing Council. This program partners schools with a local fishing company to provide exciting and memorable trips for students.

The trips will begin at 6:00 a.m. at H & M Landing, departing at 6:30 a.m. This fishing trip is an academic and behavioral reward field trip for seventh and eighth students. Parents will provide transportation to and from the event.

The extended travel request form is attached for review.

**RECOMMENDATION:**

Administration recommends approval of the extended field trips to H & M Landing in San Diego, California.

This recommendation supports the following District goal:

- Provide social, emotional and health service programs, integrated with community resources, to foster student character and personal well-being.

**FISCAL IMPACT:**

The cost of the fishing trips will be paid for with a scholarship from the San Diego Sports Fishing Council. Parents will be responsible for transporting students to and from the event.

**STUDENT ACHIEVEMENT IMPACT:**

The fishing trips are an incentive for students to maintain good scholarship and citizenship grades.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.3.3.

# SANTEE SCHOOL DISTRICT

## EXTENDED FIELD TRIP REQUEST FORM

SCHOOL SITE(S): Hill Creek School DATE: 2/14/19

TEACHER(S): C. Stanley, C. Stanley, B. Stanfill GRADE(S): 7, 8

The sponsor of the organization desiring to take an extended trip will insure that the following requirements/stipulations are met and are presented to the principal in a timely manner:

DESTINATION OF TRIP: H&M Landing, San Diego, coordinated through the San Diego Sportfishing Council.

Itinerary: Approx. 6:00a.m. Students arrive and meet staff, check-in, rent rods  
6:30a.m. Board boat, depart  
Approx. 12:30p.m. Boat arrives, return rods  
Approx. 1:00p.m. Students picked-up by parent

Educational Objectives of the Trip: Create a motivational incentive to engage students and provide recognition for reaching academic goals.

Specific Dates: Sunday, 3/3/19, Saturdays, 3/16 & 3/23/19

Mode of Travel: Parent transportation

Number of Student Participants: 15 total (5 per day) Cost Per Student: \$42.00 per student + rod rental \$12.00-\$20.00/person

Insurance Coverage: \_\_\_\_\_

Supervision: Chris Stanley, Brian Stanfill, (site staff: Charlene Stanley)

Number of Substitute Days Required: 0

Money will be Raised or Provided to Cover Costs by: San Diego SportFishing Council grant

Provision for Financial Hardship Cases: No cost to students

*Suzie Martin* 2/14/19  
Principal Approval Date

Assistant Superintendent, Educational Services

Board Approval Date



**BACKGROUND:**

The following personnel appointments, changes of status, leave requests, resignations, dismissals and consultant requests are submitted for Board consideration. Italicized information indicates a change.

**Certificated Staff**

A. New Appointments:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date

B. Temporary Rehires:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date

C. Change of Status/Location:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date
1. Canada, Ira	Sycamore Canyon	VI-07 to VI-10 #30010881	\$72,572.00	\$80,212.00	01-07-19

D. Unpaid Leave Requests:

Employee	Location	Class/Step	Reason	Recommendation	Effective Date
1. Fabyan, Julia	Long-Term LOA		Family	Approve	08-14-19 to 06-10-20
2. Mula, John	Long-Term LOA		Military	Approve	08-14-19 to 06-10-20
3. Rosa, Shawna	Long-Term LOA		Family	Approve	08-14-19 to 06-10-20
4. Speaks, Kyla	Long-Term LOA		Family	Approve	08-14-19 to 06-10-20
5. Van Dyke, Jamie	Long-Term LOA		Family	Approve	08-14-19 to 06-10-20
6. White-Melton, Carol	Long-Term LOA		Family	Approve	08-14-19 to 06-10-20

E. Resignations:

Employee	Location	Class/Step	Reason	Effective Date
1. Butterfield, Elizabeth	PRIDE Academy	V-18	Retirement	06-13-19
2. Canada, Ira	Sycamore Canyon	VI-10	Personal	03-01-19
3. Krug, Megan	Long-Term LOA		Personal	01-27-19

F. 39-Month Reemployment:

Employee	Location	Class/Step	Reason	Effective Date

G. Dismissals:

Employee	Location	Class/Step	Effective Date

**Classified Staff**

H. New Appointments:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Holland, Kobie	Cajon Park	Project SAFE Assistant 17 A / 3.0 hrs #10325042	\$0.00	\$775.54	02-04-19

## Classified Staff continued

### H. New Appointments continued:

2. Leek, Alicia	Cajon Park	Out-of-School Time Site Leader 22 A / 6.0 hrs #10325019	\$0.00	\$2,157.38	02-04-19
3. Schmitt, Christina	Carlton Hills	Instructional Assistant I 19 A / 3.25 hrs #30007991	\$0.00	\$1,007.86	01-18-19
4. Scott, Cary	Educational Resource Center	District Instructional Media Technician 26.5 A / 3.5 hrs #10327770	\$0.00	\$1,570.88	01-15-19

### I. Rehires:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date

### J. Change of Status/Location:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Barto, Duane	Transportation	Bus Driver I 25 B / 6.42 hrs to 25 B / 6.17 hrs #30004405	\$2,808.48	\$2,699.29	02-01-19
2. Buckmaster, Michael	Transportation	Bus Driver I 25 A / 6.74 hrs to 25 A / 6.0 hrs #10326231	\$2,808.91	\$2,502.00	02-01-19
3. Camarda, Patricia	Transportation	Bus Driver I 25 E / 6.0 hrs to 25 E / 6.3 hrs #10326228	\$3,167.77	\$3,326.16	02-01-19
4. Cerros, Laura	Transportation	Bus Driver I 25 C / 6.25 hrs to 25 C / 6.67 hrs #10326236	\$2,874.72	\$3,067.90	02-01-19
5. Gallardo, Henry	Transportation	Bus Driver I 25 B / 6.0 hrs to 25 B / 6.5 hrs #10326220	\$2,624.75	\$2,843.48	02-01-19
6. Hauner, Janel	Carlton Oaks to <i>Chet F. Harritt</i>	Project SAFE Assistant 17 A / 2.5 hrs to <i>Instructional Assistant I</i> 19 A / 3.0 hrs #30011140	\$646.43	\$930.22	02-04-19
7. Hocking, Patricia	Transportation	Bus Driver I 25 E / 7.0 hrs to 25 E / 6.94 hrs #10326229	\$3,980.02	\$3,945.91	02-01-19
8. Patton, Thomas	Chet F. Harritt to <i>Pepper Drive</i>	Custodian II 23 A / 6.0 hrs to 23 A / 8.0 hrs #10326413	\$2,265.68	\$3,020.92	01-22-19
9. Ryan, Chriscilda	Transportation	Bus Driver I 25 E / 7.0 hrs to 25 E / 7.17 hrs #10326230	\$3,980.02	\$4,076.91	02-01-19
10. Stotler, Sondra	Transportation	Van Driver 22 A / 5.95 hrs to 22 A / 5.25 hrs #30002104	\$2,139.00	\$1,887.85	02-01-19
11. Thomas, Lynn	Transportation	Bus Driver I 25 A / 7.25 hrs to 25 A / 6.0 hrs #30011046	\$3,023.41	\$2,502.00	02-01-19

## Classified Staff continued

**J. Change of Status/Location continued:**

12. Velasquez, Alicia	Transportation	Van Driver 22 A / 6.05 hrs to 22 A / 6.10 hrs #30003738	\$2,175.49	\$2,193.33	02-01-19
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**K. Unpaid Leave Requests:**

Employee	Location	Position/Class/Hours	Reason	Recommendation	Effective Date

**L. Resignations:**

Employee	Location	Position	Reason	Effective Date
1. Caraveo, Stephanie	Chet F. Harritt	Campus Aide	Accepted another position	03-02-19
2. Gormican, Lucas	Pepper Drive	Instructional Assistant, Special Ed II	Going back to school	02-16-19
3. Kleinhenz, Alina	Rio Seco	Instructional Assistant, Special Ed I	Accepted long-term teaching position	02-23-19
4. Mitton, Andrew	Pepper Drive	Campus Aide	Flexibility	02-16-19
5. Mussad, Diana	Carlton Hills	Early Childhood Group Leader I	Continuing school	02-12-19
6. Stevens, Leticia	Carlton Oaks	Campus Aide	Personal	02-02-19

**M. 39-63 Month Reemployment:**

Employee	Location	Position/Class/Hours	Effective Date

**N. Dismissals:**

Employee	Location	Position	Effective Date

**RECOMMENDATION:**

It is recommended that the Board of Education approve the listed personnel appointments, changes of status, leave requests, resignations, dismissals, and consultants.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Prepared by Tim Larson  
February 19, 2019

**BACKGROUND:**

From time to time, the District contracts with individuals to provide various types of general services. Some services are on an as-needed basis billed on an hourly or daily rate, while other services are billed by the job.

**RECOMMENDATION:**

It is recommended that the Board of Education approve the following consultant agreements:

<b>Vendor Name</b>	<b>Description of Services</b>	<b>Date(s) of Service</b>	<b>Amount</b>	<b>Funding</b>
Joaquin Murrieta	Arts Attack Coordinator	8/22/18 to 6/12/19	\$1,000.00	Cajon Park
Amanda Nelson	Arts Attack Coordinator	8/22/18 to 6/12/19	\$800.00	Carlton Hills / Hill Creek
DeAnna Tritthart	Arts Attack Coordinator	8/22/18 to 6/12/19	\$1,000.00	Carlton Oaks
Kimberly Hintz	Arts Attack Coordinator	8/22/18 to 6/12/19	\$800.00	Chet F. Harritt
Stephanie Cornelison	Arts Attack Coordinator	8/22/18 to 6/12/19	\$600.00	PRIDE Academy
Christine Hartpence	Arts Attack Coordinator	8/22/18 to 6/12/19	\$1,000.00	Rio Seco
Abby Fazekas	Arts Attack Coordinator	8/22/18 to 6/12/19	\$600.00	Sycamore Canyon

**FISCAL IMPACT:**

The fiscal impact is detailed in the table above.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.4.2.

**Item E. DISCUSSION AND/OR ACTION ITEMS**

*The Board invites citizens to address the Board about any of the items listed under Discussion and/or Action. Citizens wishing to address the Board about a Discussion and/or Action item are requested to submit a Request to Speak card in advance.*

Discussion and/or Action Item E.1.1.  
Prepared by Dr. Kristin Baranski  
February 19, 2019

California School Boards Association  
2019 Delegate Assembly Election

**BACKGROUND:**

Annually the Board has the opportunity to cast its unit vote for CSBA Delegate Assembly Region 17 representatives. Candidate applications, biographical sketches, and letters of endorsement that have been received have been sent to Board members under separate cover.

There are seven (7) vacancies in Region 17 and the Board may vote for no more than seven (7) candidates. Write-in candidates are also permitted.

A copy of the ballot is attached.

**RECOMMENDATION:**

Board members are asked to cast a unit vote to fill vacancies for the CSBA Delegate Assembly Region 17 representatives.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_ Agenda Item E.1.1.

*Requires Board Action*

**CORRECTED BALLOT – USE THIS BALLOT**

This complete, **ORIGINAL** Ballot must be **SIGNED** by the Superintendent or Board Clerk and returned in the enclosed envelope postmarked by the post office No later than **FRIDAY, MARCH 15, 2019**. Only ONE Ballot per Board. Be sure to mark your vote “**X**” in the box.

*A PARTIAL, UNSIGNED, PHOTOCOPIED, OR LATE BALLOT WILL NOT BE VALID.*

OFFICIAL 2019 DELEGATE ASSEMBLY BALLOT  
REGION 17  
(San Diego County)

Number of vacancies: 7 (Vote for no more than 7 candidates)

*Delegates will serve two-year terms beginning April 1, 2019 - March 31, 2021*

*\*denotes incumbent*

	Maria Betancourt-Castaneda (National SD)
	Leslie Ray Bunker (Chula Vista ESD)*
	Stephen Cochran (Del Mar Un. SD)
	Maria Dalla (National SD)
	Al Guerra (Alpine Un. SD)*
	Andrew Hayes (Lakeside Un. SD)
	Beth Hergesheimer (San Dieguito Un. HSD)*
	Rodolfo Lopez (San Ysidro SD)
	Douglas W. Paulson (Escondido Un. SD)
	Dawn Perfect (Ramona USD)*
	Barbara Ryan (Santee SD)*

\_\_\_\_\_  
*Provision for Write-in Candidate Name*

\_\_\_\_\_  
*School District*

\_\_\_\_\_  
*Signature of Superintendent or Board Clerk*

\_\_\_\_\_  
*Title*

\_\_\_\_\_  
*School District Name*

\_\_\_\_\_  
*Date of Board Action*

**Item F. BOARD POLICIES AND BYLAWS**

Agenda Item F.



Prepared by Dr. Kristin Baranski  
February 19, 2019

**BACKGROUND:**

Members of the public are encouraged to attend Board meetings and to address the Governing Board concerning any item on the agenda or within the Board’s jurisdiction. In order to conduct District business in an orderly and efficient manner, the Board requires that public presentations to the Governing Board comply with the revised meeting guidelines of Board Bylaw 9323. Board Bylaw 9323 was presented as a first reading at the February 5, 2019 meeting.

**RECOMMENDATION:**

It is recommended that the Board of Education approve Board Bylaw 9323. Action is at the discretion of the Board.

**FISCAL IMPACT:**

There is no fiscal impact as a result of this review.

**STUDENT ACHIEVMENT IMPACT:**

Effective governance has a positive impact on student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Item F.1.1.

**MEETING CONDUCT**

**Meeting Procedures**

All Governing Board meetings shall begin on time and shall be guided by an agenda prepared in accordance with Board bylaws and posted and distributed in accordance the Ralph M. Brown Act (open meeting requirements) and other applicable laws.

The Board president shall conduct Board meetings in accordance with Board bylaws and procedures that enable the Board to efficiently consider issues and carry out the will of the majority.

**Quorum and Abstentions**

The Board shall act by majority vote of all of the membership constituting the Board. (Education Code 35164)

The Board believes that when no conflict of interest requires abstention, its members have a duty to vote on issues before them. When a member abstains without a conflict of interest, his/her abstention shall be considered to concur with the action taken by the majority of those who vote, whether affirmatively or negatively. His/Her abstention shall not be counted for purposes of determining whether a majority of the membership of the Board has taken action.

**Public Participation**

Members of the public are encouraged to attend Board meetings and to address the Board concerning any item on the agenda or within the Board's jurisdiction. So as not to inhibit public participation, persons attending Board meetings shall not be requested to sign in, complete a questionnaire, or otherwise provide their name or other information as a condition of attending the meeting. The Board may adjourn or recess a meeting at any time to discuss such matters as are properly considered in closed session.

In order to conduct district business in an orderly and efficient manner, the Board requires that public presentations to the Board comply with the following procedures:

1. A citizen wishing to address the Board shall fill out a Request-to-Speak card specifying the agenda item or topic on which he/she wishes to speak. The request-to- speak cards shall be submitted any time prior to the beginning of Board's consideration of each item of business to be discussed at regular or special meetings.
2. The president will recognize those citizens who have submitted request-to-speak cards after administrative staff input and prior to Board discussion. Upon being recognized by the president, the person shall stand and identify himself/herself by giving his/her name before speaking to the desired topic.

MEETING CONDUCT

3. Each speaker may address the Board for not more than five minutes. The full time allotment for public comment about a particular agenda item shall be 20 minutes. The Board, by consensus, may increase or decrease this time. The chair shall endeavor to alternate speakers for and against the course of action under discussion.
4. Without taking action, Board members or district staff members may briefly respond to statements made or questions posed by the public about items not appearing on the agenda. Additionally, on their own initiative or in response to questions posed by the public, a Board or staff member may ask a question for clarification, make a brief announcement, or make a brief report on his/her own activities. (Government Code 54954.2)

Furthermore, the Board or a Board member may provide a reference to staff or other resources for factual information, ask staff to report back to the Board at a subsequent meeting concerning any matter, or take action directing staff to place a matter of business on a future agenda. (Government Code 54954.2)

5. The Board need not allow the public to speak on any item that has already been considered by a committee composed exclusively of Board members at a public meeting where the public had the opportunity to address the committee on that item. However, if the Board determines that the item has been substantially changed since the committee heard the item, the Board shall provide an opportunity for the public to speak. (Government Code 54954.3)
6. A person wishing to be heard by the Board shall first be recognized by the president and shall then proceed to comment as briefly as the subject permits.
7. ***For matters requested to be placed on the agenda by members of the public, the full time allotment for such presentations shall be 15 minutes. The Board, by consensus, may increase or decrease this time.***

8. The president shall be responsible for the orderly conduct of the meeting and shall rule on the appropriateness of a topic being presented. A majority of the Board present shall have the final decision in determining the appropriateness of all such rulings. If the topic would be more suitably addressed at a later time, the president may indicate the time and place when it should be presented. The Board shall not prohibit public criticism of its policies, procedures, programs, services, acts, or omissions. In addition, the Board may not prohibit public criticism of district employees.

Whenever a member of the public initiates specific complaints or charges against an employee, the Board president shall inform the complainant that in order to protect the employee's right to adequate notice before a hearing of such complaints and charges, and also to preserve the ability of the Board to legally consider the complaints or charges in any subsequent evaluation of the employee, it is the policy of the Board to hear such complaints or charges in closed session unless otherwise requested by the employee

**MEETING CONDUCT**

pursuant to Government Code 54957. The Board president shall also encourage the complainant to file a complaint using the appropriate district complaint procedure.

9. The Board president shall not permit any disturbance or willful interruption of Board meetings. Persistent disruption by an individual or group shall be grounds for the president to terminate the privilege of addressing the Board.

The Board may remove disruptive individuals and order the room cleared if necessary. In this case, members of the media not participating in the disturbance shall be allowed to remain, and individuals not participating in such disturbances may be allowed to remain at the discretion of the Board. When the room is ordered cleared due to a disturbance, further Board proceedings shall concern only matters appearing on the agenda. (Government Code 54957.9)

When such disruptive conduct occurs, the Superintendent or designee shall contact local law enforcement.

**Recording by the Public**

The Superintendent or designee shall designate locations from which members of the public may broadcast, photograph, or tape record open meetings without causing a distraction.

If the Board finds that noise, illumination, or obstruction of view related to these activities would persistently disrupt the proceedings, these activities shall be discontinued or restricted as determined by the Board. (Government Code 54953.5, 54953.6)

*Legal Reference: (see next page)*

MEETING CONDUCT

Legal Reference:

EDUCATION CODE

5095 Powers of remaining board members and new appointees 32210  
Willful disturbance of public school or meeting a misdemeanor 35010  
Prescription and enforcement of rules  
35145.5 Agenda; public participation; regulations  
35163 Official actions, minutes and journal 35164  
Vote requirements  
35165 Effect of vacancies upon majority and unanimous votes by seven member board

GOVERNMENT CODE

54953.5 Audio or video tape recording of proceedings  
54953.6 Broadcasting of proceedings  
54954.2 Agenda; posting; action on other matters  
54954.3 Opportunity for public to address legislative body; regulations 54957 Closed sessions  
54957.9 Disorderly conduct of general public during meeting; clearing of room PENAL

CODE

403 Disruption of assembly or meeting COURT

DECISIONS

McMahon v. Albany Unified School District, (2002) 104 Cal.App.4th 1275  
Rubin v. City of Burbank, (2002) 101 Cal.App.4th 1194  
Baca v. Moreno Valley Unified School District, (1996) 936 F.Supp. 719

ATTORNEY GENERAL OPINIONS

76 Ops.Cal.Atty.Gen. 281 (1993)  
66 Ops.Cal.Atty.Gen. 336 (1983)  
63 Ops.Cal.Atty.Gen. 215 (1980)  
61 Ops.Cal.Atty.Gen. 243, 253 (1978)  
55 Ops.Cal.Atty.Gen. 26 (1972)  
59 Ops.Cal.Atty.Gen. 532 (1976)

Management Resources:

CSBA PUBLICATIONS

The Brown Act: School Boards and Open Meeting Laws, rev. 2005  
Board Presidents' Handbook, rev. 2002  
Maximizing School Board Governance: Boardmanship

ATTORNEY GENERAL PUBLICATIONS

The Brown Act: Open Meetings for Legislative Bodies, 2003

WEB SITES

CSBA: <http://www.csba.org>  
California Attorney General's Office: <http://www.caag.state.ca.us>

Bylaw  
adopted: February 17, 2009  
Revised:

**SANTEE SCHOOL DISTRICT**  
Santee, California

Board Policies and Bylaws Item F.1.2.

Second Reading: Revised Board Policy  
6020, Parent Involvement

Prepared by Dr. Stephanie Pierce  
February 19, 2019

**BACKGROUND:**

Attached is revised Board Policy 6020, Parent Involvement, based upon California School Board Association's (CSBA) sample Board Policies and Regulations.

**RECOMMENDATIONS:**

This evening administration is presenting revised Board Policy 6020, Parent Involvement, for a second reading. Administration recommends Board approval of the revised policy.

**FISCAL IMPACT:**

There is no fiscal impact to the district by revising this board policy.

**STUDENT ACHIEVEMENT IMPACT:**

Sustained parent involvement contributes greatly to student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item F.1.2.

**PARENT INVOLVEMENT**

The Governing Board recognizes that parents/guardians are their children's first and most influential teachers and that sustained parent/guardian involvement in the education of their children contributes greatly to student achievement and a positive school environment. The Superintendent or designee shall ~~work~~ consult with ~~staff and~~ parents/guardians and family members ~~to~~ in the development of meaningful opportunities for ~~parents/guardians~~ them to be involved in district and school activities at all grade levels; advisory, ~~and~~ decision-making, ~~committees~~; and advocacy roles; and activities to support learning at home.

Parents/guardians shall be notified of their rights to be informed about and to participate in their children's education and of the opportunities available to them to do so.

The district's local control and accountability plan shall include goals and strategies for parent/guardian involvement, including district efforts to seek parent/guardian input in district and school site decision making and to promote parent/guardian participation in programs for English learners, foster youth, students eligible for free and reduced-price meals, and students with disabilities.

The Superintendent or designee shall regularly evaluate and report to the Board on the effectiveness of the district's parent/guardian and family involvement engagement efforts, including, but not limited to, input from parents/guardians, family members, and school staff on the adequacy of ~~parent~~-involvement opportunities and on barriers that may inhibit ~~parent/guardian~~ participation.

**Title I Schools**

~~Each year the Superintendent or designee shall identify specific objectives of the district's parent involvement program for schools that receive Title I funds. He/she shall ensure that parents/guardians of students participating in Title I programs are consulted and participate in the planning, implementation and evaluation of the parent involvement program.~~

When the district's Title I, Part A allocation exceeds the amount specified in 20 USC 6318, the Board shall reserve at least one percent of the funding to implement parent/guardian and family engagement activities. The Superintendent or designee shall involve parents/guardians and family members of participating students in decisions regarding how the district's Title I funds will be allotted for parent/guardian ~~involvement and family engagement~~ activities and shall ensure that ~~each school receiving Title I funds develops a school level parent involvement policy in accordance with 20 USC 6318~~ priority is given to schools in high poverty areas in accordance with law.

Expenditures of such funds shall be consistent with the activities specified in this policy and shall include at least one of the following:

**PARENT INVOLVEMENT (continued)**

1. Support for schools and nonprofit organizations in providing professional development for district and school staff regarding parent/guardian and family engagement strategies, which may be provided jointly to teachers, principals, other school leaders, specialized instructional support personnel, paraprofessionals, early childhood educators, and parents/guardians and family members
2. Support for programs that reach parents/guardians and family members at home, in the community, and at school
3. Dissemination of information on best practices focused on parent/guardian and family engagement, especially best practices for increasing the engagement of economically disadvantaged parents/guardians and family members
4. Collaboration with community-based or other organizations or employers with a record of success in improving and increasing parent and family engagement
5. Any other activities and strategies that the district determines are appropriate and consistent with this policy

The Superintendent or designee shall ensure that each school receiving Title I funds develops a school-level parent/guardian and family engagement policy in accordance with 20 USC 6318.

**Non-Title I Schools**

The Superintendent or designee shall develop and implement strategies to be ~~utilized by~~ applicable to each school that does not receive federal Title I funds to encourage the involvement and support of parents/guardians in the education of their children including but not limited to, strategies describing how the district and schools will address the purposes and goals described in Education Code 11502.

*Legal Reference: (see next page)*



**PARENT INVOLVEMENT** (continued)*Legal Reference:*EDUCATION CODE

11500-11506 Programs to encourage parent involvement

48985 Notices in languages other than English

51101 Parent rights and responsibilities

52060-52077 Local control and accountability plan54444.1-54444.2 Parent advisory councils, services to migrant children56190-56194 Community advisory committee, special education

64001 Single plan for student achievement

LABOR CODE

230.8 Time off to visit child's school

CODE OF REGULATIONS, TITLE 518275 Child care and development programs, parent involvement and educationUNITED STATES CODE, TITLE 206311 Parental notice of teacher qualifications and student achievement-State plan

6312 Local educational agency plan

6314 Schoolwide programs

6316 School improvement

6318 Parent and family involvement engagement

6631 Teacher and school leader incentive program, purposes and definitions

CODE OF FEDERAL REGULATIONS, TITLE 28

35.104 Definitions, auxiliary aids and services

35.160 Communications

*Management Resources:*CSBA PUBLICATIONSParent Involvement: Development of Effective and Legally Compliant Policies, Governance and Policy Services Policy Briefs, August 2006STATE BOARD OF EDUCATION POLICIES89-01 Parent Involvement in the Education of Their Children, rev. 1994CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONSTitle I School-Level Parental Involvement PolicyFamily Engagement Framework: A Tool for California School Districts, 2014U.S. DEPARTMENT OF EDUCATION NON-REGULATORY GUIDANCE PUBLICATIONSParental Involvement: Title I, Part A, Non-Regulatory Guidance, April 23, 2004WEB SITESCSBA: <http://www.csba.org>

California Department of Education, Family, School, Community Partnerships:

<http://www.cde.ca.gov/ls/pf>California Parent Center: <http://parent.sdsu.edu>California State PTA: <http://www.capta.org>National Coalition for Parent Involvement in Education: <http://www.ncpie.org>National PTA: <http://www.pta.org>~~No Child Left Behind: <http://www.ed.gov/nclb>~~Parent Information and Resource Centers: <http://www.pirc-info.net>Parents as Teachers National Center: <http://www.parentsasteachers.org>U.S. Department of Education: <http://www.ed.gov>

Policy

adopted: May 5, 2009

reviewed: August 17, 2010

**SANTEE SCHOOL DISTRICT**

Santee, California

Board Policies and Bylaws Item F.1.3.

Second Reading: Revised Board Policy  
6142.3, Civic Education

Prepared by Dr. Stephanie Pierce  
February 19, 2019

**BACKGROUND:**

Attached is revised Board Policy 6142.3, Civic Education, based upon California School Board Association's (CSBA) sample Board Policies and Regulations.

**RECOMMENDATIONS:**

This evening administration is presenting revised Board Policy 6142.3, Civic Education, for a second reading. Administration recommends Board approval of revised BP 6142.3.

**FISCAL IMPACT:**

There is no fiscal impact to the district by revising this board policy.

**STUDENT ACHIEVEMENT IMPACT:**

A comprehensive civic education program helps students acquire the knowledge, skills, and principles essential for informed, engaged, and responsible citizenship.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item F.1.3.

**CIVIC EDUCATION**

The Governing Board recognizes that ~~citizen~~ involvement in civic and political institutions is essential to a democratic government and desires to provide a comprehensive civic education program to help students acquire the knowledge, skills, and principles essential for informed, engaged, and responsible citizenship.

The Board shall approve, upon the recommendation of the Superintendent or designee, academic standards and curriculum in civics and government that are aligned with state academic standards and curriculum frameworks.

The Superintendent or designee shall determine specific courses within the K-8 curriculum in which civic education and government may be explicitly and systematically taught. He/she also shall encourage the integration of civic education into other subjects as appropriate.

The district's civic education program shall provide students with an understanding of the rights and responsibilities of citizens in American democracy and the workings of federal, state, and local governments. As appropriate, instruction should include an examination of fundamental American documents, including, but not limited to, the Declaration of Independence, the United States Constitution, the Federalist Papers, and other significant writings and speeches. Instruction should also promote a student's understanding of shared democratic principles and values, such as personal responsibility, justice, equality, respect for others, civic-mindedness, and patriotism, and enable students to make their own commitment to these civic values.

~~To develop a sense of political effectiveness, instruction should develop students' understanding of the importance of civic participation in a democratic society. Service learning, extracurricular and cocurricular activities, class and school elections, simulations of government, student-led debates, voter education, and observation of local government processes may be used to reinforce classroom instruction by linking civic knowledge to practical experience and encouraging civic involvement.~~

~~Instruction also should promote a student's understanding of shared democratic principles and values, such as personal responsibility, justice, equality, respect for others, civic-mindedness, and patriotism, and enable students to make their own commitment to these civic values.~~

Whenever civic education includes topics that may be controversial due to political beliefs or other influences, instruction shall be presented in a balanced manner that does not promote any particular viewpoint. Students shall not be discriminated against for expressing their ideas and opinions and shall be encouraged to respect different points of view.

**Constitution/Citizenship Day**

Each year on or near September 17, in commemoration of Constitution and Citizenship Day, the district shall hold an educational program for students in grades K-8 pertaining to the United States Constitution which shall include exercises and instruction in the purpose, meaning, and importance of the Constitution, including the Bill of Rights.

*Legal Reference: (see next page)*

**CIVIC EDUCATION (continued)***Legal Reference:*EDUCATION CODE54 Student service on boards and commissions233.5 Teaching of principles33540 Standards for government and civics instruction37221 Commemorative exercises including anniversary of U.S. Constitution48205 Absence from school for jury duty or precinct board service49040-49041 Student voter registration51210 Courses of study, grades 1-651220 Courses of study, grades 7-1251470-51474 State Seal of Civic EngagementELECTIONS CODE12302 Precinct boards, appointment of studentsUNITED STATES CODE, TITLE 206711-6716 Education for Democracy ActUNITED STATES CODE, TITLE 36101-144 Patriotic observances*Management Resources:*CSBA PUBLICATIONSSchool Board Leadership: The Role and Function of California's School Boards, 1996FEDERAL REGISTER77 Fed. Reg. 29727 Constitution Day and Citizenship DayAMERICAN BAR ASSOCIATION PUBLICATIONSEssentials of Law-Related Education, rev. 2003CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONSHistory-Social Science Content StandardsHistory-Social Science Framework for California Public SchoolsCENTER FOR CIVIC EDUCATION PUBLICATIONSEducation for Democracy: California Civic Education Scope & Sequence, 2003National Standards for Civics and Government, 1994NATIONAL ASSESSMENT OF EDUCATIONAL PROGRESS (NAEP) PUBLICATIONS1998 Civics Report Card for the Nation, November 18, 1999Civics AssessmentWEB SITESCSBA: <http://www.csba.org>American Bar Association: ~~Law-Related Education Projects: <http://www.abanet.org/publiced/lre>~~  
[http://www.americanbar.org/groups/public\\_education.html](http://www.americanbar.org/groups/public_education.html)American Political Science Association: <http://www.apsanet.org>Bill of Rights Institute: <http://www.billofrightsinstitute.org>California Association of Student Leaders: <http://www.casl1.org>California Council for the Social Studies: <http://www.ccss.org>Center for California Studies: <http://www.csus.edu/calst>Center for Civic Education: <http://www.civiced.org>Center for Information and Research on Civic Learning and Engagement: <http://www.civicyouth.org>Center for Youth Citizenship: <http://www.youthcitizenship.org>Constitutional Rights Foundation: <http://www.crf-usa.org>National Assessment of Educational Progress (NAEP), Civics Assessment:  
<http://nces.ed.gov/nationsreportcard/civics>National Council for the Social Studies: <http://www.ncss.org>

**Item G. EMPLOYEE ASSOCIATION COMMUNICATION**

**Item H. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS**

**Item I. BUDGET WORKSHOP**

**Item J. STRATEGIC PLANNING WORKSHOP**

Agenda Items G, H, I, and J.

**BACKGROUND:**

On January 9, 2019, the Governor unveiled his plans for the 2019-20 State Budget. Administration and staff are in the process of obtaining stakeholder input for the LCAP Annual Update and planning for the 2019-20 district budget.

The annual Budget Workshop provides the Board an opportunity to review budget priorities in light of the Governor’s Budget Proposal, the Local Control Accountability Plan, needs throughout the District, and fiscal solvency. The following topics will be discussed:

1. Governor’s Budget Proposal Highlights
2. LCFF Revenue and Operating Cost Increases
3. Significant Non-Routine Budget Changes
4. Review of Multi-Year Projection
5. Review of LCAP Executive Summary
6. Possible LCAP Changes for 2019-20

**RECOMMENDATION:**

This is an information item. Action, if any, is at the discretion of the Board of Education.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Educational Achievement	Assure the highest level of educational achievement for all students
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility
✓	Staff Development	Implement a staff development plan as the cornerstone of employee performance and growth
✓	Student Well-Being	Provide social, emotional, and health service programs, integrated with community resources, to foster student character and personal well-being

**FISCAL IMPACT:**

The fiscal impact is to be determined.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item I.

**BACKGROUND:**

On February 19, 2018, the Board of Education approved a consultant agreement, with the REDi Group, LLC to refine the District’s vision and mission statements. Dr. Suzette Lovely, a senior associate with the REDi Group, has facilitated four focus group sessions with District staff, parents, and community members to “review, refresh, and reimagine” the District’s vision and mission. Focus group feedback has been compiled and is ready for Governing Board review and discussion.

**RECOMMENDATION:**

Administration recommends the Board of Education review the focus group input. Action, if any, is at the discretion of the Board of Education.

**FISCAL IMPACT:**

None.

**STUDENT ACHIEVEMENT IMPACT:**

Strategic planning, creating a revised District vision and mission, provides all stakeholders with a district-wide focus and direction for the next five years.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item J.

## **Item K. CLOSED SESSION**

*Citizens wishing to address the Board about a Closed Session item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Closed Session*

*The Board will go into Closed Session to discuss:*

1. **Conference with Legal Counsel – Anticipated Litigation**  
*- One Case*
  
2. **Conference with Legal Counsel – Existing Litigation**  
*- OAH Case No. #: 2018120122*
  
3. **Conference with Labor Negotiators** (Gov't. Code § 54957.6)  
*Purpose: Negotiations*  
*Agency Negotiators: Tim Larson, Assistant Superintendent*  
*Employee Organizations: Santee Teachers Association (STA); and*  
*Classified School Employees Association (CSEA)*
  
4. **Public Employee Performance Evaluation** (Gov't. Code § 54957)  
*Superintendent*

## **Item L. RECONVENE TO PUBLIC SESSION**

## **Item M. ADJOURNMENT**